

MINUTES

ACS Division of Analytical Chemistry Executive Committee Meeting
58th Pittsburgh Conference on Analytical Chemistry and Applied Spectroscopy
Chicago, Illinois
Monday, Feb. 26, 2007, 4:00 – 7:00 pm
Chicago Marriott Downtown, Magnificent Mile

Members present: Brian Bidlingmeyer, John Callahan, Stuart Chalk, Paul Edmiston, Chris Enke, Catherine Fenselau, Alanah Fitch, Kim Frederick, Carol Korzeniewski, Ted Kuwana, Cindy Larive, Laurie Locascio, Vicki McGuffin, Royce Murray, Susan Olesik, Steven Petrovic, Victor Rhyzov, Al Ribes, Bill Suits (representing MARM - Mid-Atlantic Regional Meeting), Isiah Warner, Charles Wilkins, Elizabeth Zubritzky.

1. Call to Order: The meeting was called to order by Laurie Locascio at 4:08 pm.
2. Approval of Minutes: The Fall 2006 minutes were approved.
3. Officer Reports:
 - 3.1. Chair: Laurie Locascio presented the report on Pittcon programming. We had four invited symposia, and there were organized contributed sessions that focused on the same topics as the invited symposia. In addition, there were two undergraduate teaching sessions and an undergraduate poster session. Pittcon has been very welcoming. They invited Laurie to a press conference where Pittcon representatives had a lot of great things to say about the ACS, the ACS Division of Analytical Chemistry, and about working together with the Division. The Fall ACS program has approximately twenty symposia and three award symposia: The ACS Award in Analytical Chemistry symposium honoring James Jorgenson, the ACS Award in Chromatography honoring Mike Ramsey, and co-programming the symposium (with PHYS) for the Field and Franklin Award in Mass Spectrometry honoring Jean Futrell. The Division programmed heavily in bioanalytical chemistry since one of the thematic programming areas in Boston is in bioanalytical chemistry.
 - 3.1.1. John asked about co-programming with the Physical Chemistry division. Laurie mentioned that ANYL received an Innovative Project Fund grant for \$7500 from the ACS Divisional Activities Committee for the Boston meeting. This grant involved true co-programming with chairs of other divisions, and the money was used to help fund speakers in these sessions.
 - 3.1.2. Laurie also mentioned the Analytical Pavilion in Boston. Although tentatively arranged, ACS asked Chris, Laurie and Isiah at the Leadership Conference to put together an Analytical Pavilion. The Pavilion would focus on instrumentation and be located on the exhibit floor. Several receptions are planned to take place in the Pavilion. ACS is hoping to make a big splash for ANYL at the Boston meeting. Chris mentioned that ANYL is trying to break down the barriers between divisions at the ACS meeting starting in Boston. Also, the co-programmed symposia will be pulled away from the rest of the ANYL symposia, but hopefully not too far away.
 - 3.2. Chair-Elect: Isiah Warner presented the report. Isiah suggested that the Division develop its own leadership conference and invite younger analytical chemists with an interest in Division governance to meet with the current Division officers during such a conference.
 - 3.2.1. Isiah has been working on New Orleans programming for Pittcon 2008. Before Isiah described the details of his efforts, Laurie mentioned that at the last Executive Committee meeting, the Executive Committee approved the negotiation with Pittcon for programming at Pittcon 2008. ACS would also like us to program at the Spring 2008 meeting. During New Business, we will vote on to what extent we should program at the Spring 2008 meeting.
 - 3.2.2. Isiah expressed his ideas for symposia at Pittcon 2008. The first symposium involves interdisciplinary analytical chemistry, where we would invite high profile scientists that aren't analytical chemists to talk about how analytical chemistry is applied to their own discipline. The second symposium involves the analytical chemistry of investigating crime scenes. Isiah expressed his desire to invite high schoolers to the symposium and meet the speakers. Bill Suits mentioned that

Pittcon is already hosting high school students and teachers, so Isiah's ideas should mesh well with Pittcon's current activities. A full day's activities regarding this symposium is expected. The third symposium involves new perspectives in optical sensing. Two forensic chemistry teaching symposia with a laboratory component targeted toward high school students was also proposed by Isiah.

- 3.3. Secretary: Steven Petrovic described the 2006 Annual Report. Steve noted that Nadja Cech is our Regional Meeting Coordinator, taking over for Tom Wenzel. Steve also noted that although the Division bylaws have been recently updated, the Division Procedures Manual has not, and he will make a concerted effort to complete this update. Steve mentioned that there was relatively little historical interaction between the Division and Local Sections. Bill Suits mentioned that there were several mass spectrometry and chromatography groups that the Division could claim almost immediately. Steve mentioned that steps were taken to address a slow and steady decline in membership numbers with the Division's recent efforts in strategic planning and a partnership with the Analytical Sciences Digital Library (ASDL). These efforts were taken in part to determine how the Division can maximize value for its members. Chris asked if we could target members who are currently enjoying a free Division membership. Steve agreed to look over the membership roster and pinpoint those members.
- 3.4. Treasurer: Al Ribes presented the report and informed the Executive Committee that we have \$21,000 more than we started with in the beginning of the fiscal year. The reason for the surplus was the ability to obtain fundraising support for award speakers (e.g. Novotny and Caprioli). In terms of award support, we received less money than was budgeted due to the Division currently funding two awards: The Giddings Award for Excellence in Education and the Spectrochemical Analysis Award. Support from Cole-Parmer for the Electrochemistry Award is uncertain as well, since we don't have an official sponsorship agreement, although John Callahan has been in contact with Cole-Parmer representatives. We have reduced award funding to \$2500 (\$2000 for awardee, \$500 for travel) in order to make sponsorship more palatable to award sponsors.
 - 3.4.1. Dow Chemical will be a 25-year sponsor of the Chemical Instrumentation Award next year. Al will be talking to Dow Chemical about continued sponsorship.
 - 3.4.2. John mentioned that Dorothy Phillips (Waters Corp.) is supportive of sponsoring a second Division award (besides the Distinguished Service Award)
 - 3.4.3. Paul Edmiston mentioned that Pfizer hasn't notified him about discontinuing their sponsorship of the Graduate Travel Awards. Paul will double check on Pfizer sponsorship for next year.
 - 3.4.4. Al said we overspent for the Undergraduate Travel Awards, due to a subsequent increase in allocation by the Division.
 - 3.4.5. Al mentioned that we spent less than we budgeted for ACS registrations. However, there is some question about some instances regarding speakers who are non-ACS members. John mentioned that the Division requested from National ACS that the Division be allowed to register invited non-member speakers at the member rate.
 - 3.4.6. Al mentioned that we spent money on strategic planning in San Francisco, but we spent less on publications. About 6% of our budget is spent on administrative costs. Some discussion ensued regarding the advantages and disadvantages of charging 6% overhead to sponsors for administrative costs and contracts for corporate generosity (i.e. creating budgetary stability with respect to sponsorship of Division awards). In addition, another discussion took place regarding the attachment of a sponsor's name in the actual award, as opposed to simply noting that the award is sponsored by a particular company/organization.
- 3.5. Councilors: No report was officially provided at the meeting although Catherine had sent a report to Steve immediately after the San Francisco meeting last September. (N.B. Steve will place Catherine Fenselau's report in the meeting agenda)
- 3.6. Subdivision of Chromatography and Separations Chemistry: Brian Bidlingmeyer presented the Subdivision report. The Subdivision had its meeting today from noon to 1:45pm. Main points from the Subdivision meeting:
 - 3.6.1. Brian mentioned that the Subdivision has about 2100 members and about 80% of those members are from industry.
 - 3.6.2. The Young Investigator's Award was discussed. Christopher Culbertson is this year's award winner. The Subdivision only has four nominees for next year's award, and only one of those nominees is a new applicant. Brian hopes that this will change in future years, maybe through improved publicity.

- 3.6.3. The Subdivision Executive Committee also discussed changing the Young Investigator Award funding from \$4000 to \$2500 to reflect changes in funding of Analytical Division awards. The Subcommittee decided to approve this change.
- 3.6.4. After some discussion at the Subdivision meeting regarding future programming, Brian mentioned that the Subdivision was weighing the pros and cons of becoming a Division. After some discussion, the members in attendance at the Subdivision meeting were polled regarding Division status for the Subdivision: Five were for it, five were against it, and two were undecided. The Subdivision Executive Committee decided to send out a survey to its members to obtain feedback on this potential development. Brian mentioned that for this change to Division status to be successful, the Subdivision would need a critical mass of members and a higher level of participation.
 - 3.6.4.1. An extensive discussion ensued regarding the perceived amount of representation of Subdivision interests by the Division. There was a perception that the Division was limiting the Subdivision's ability to participate in programming. Some Division officers suggested that in the past there has been some miscommunication between the Division and Subdivision regarding Subdivision interests. General agreement was reached between Division and Subdivision officers to discuss critical organizational & programming issues at or before the Fall ACS meeting in Boston.

4. Committee Reports

- 4.1. Awards and Canvassing: Chris Enke mentioned that the Division could use more nominees for the Service Award.
 - 4.2. Education: Cindy Larive mentioned that one thing done differently this year was to solicit applications for the Kolthoff Travel Awards by e-mail. This was a successful undertaking as the award was over-subscribed this year making it a tough job for the Committee to choose the awardees. The Committee will want to do this again next year.
 - 4.3. Financial Planning: No report.
 - 4.4. Graduate Fellowship: No report.
 - 4.5. Membership: Kim Frederick was introduced to the Executive Committee as the new Membership Chair.
 - 4.6. Newsletter: Victor Rhyzov indicated that the Spring newsletter was almost complete.
 - 4.7. Nominating: No report
 - 4.8. Pfizer Graduate Travel Awards: Paul Edmiston provided a report. Paul said Pfizer's fiscal year is March to March. Pfizer provided \$12,000 to support graduate student travel, and they provided enough money for travel to both meetings. This meeting had a record number of applicants. If we do Pittcon again, we need some way of recognizing awardees. At ACS meetings, we used to have a Sunday night poster session to recognize the awardees. Now they are spread out throughout the meeting. It was also difficult to determine whether the applicants were applying to a ACS-sanctioned event or to Pittcon. Was an awkward situation.
 - 4.9. Publicity: No report.
 - 4.10. Regional Meetings: No report.
 - 4.11. Undergraduate Awards: Steve presented Howard's report. Howard indicated that this was his ninth year as Chair of the Division Undergraduate Awards and that it was time to locate a successor for him.
5. Reports from Affiliated Societies: A short report from FACSS was provided to the Executive Committee by Bonner Denton. Charlie Wilkins mentioned that he and Bonner are the Division representatives to FACSS, even though the authors of the FACSS report were Bonner Denton and John Olesik. Charlie mentioned he was made an honorary life member of Society of Applied Spectroscopy (SAS) at FACSS, and he was also made a Fellow of SAS. **Charlie moved to amend the FACSS report.** The motion was seconded and passed.
6. Old Business
 - 6.1. No old business
 7. New Business
 - 7.1. Annual Reviews of Analytical Chemistry: This periodical would like to offer every Division member a hardbound copy of its 1st Edition at no cost to the member. After the first year, for \$2.00 per year, the

Division member would have electronic access to the periodical. There were a number of questions and observations regarding this proposal:

- 7.1.1. Charlie noticed that the periodical requires 100% participation from the Division. Charlie inquired whether the Division is committed to 100% participation (i.e. the Division pays for access)
- 7.1.2. Catherine mentioned that the periodical indicated access to the Division membership list. Catherine inquired whether the Division could provide this information. Several members indicated that the Division could not provide such information to Annual Reviews of Analytical Chemistry.
- 7.1.3. Chris was in favor of this proposal because it is an opportunity to add value to the Division membership.
- 7.1.4. Victor thought it would be a good idea to provide electronic access to Annual Reviews of Analytical Chemistry through the Analytical Division website.
- 7.1.5. **Royce moved that the Executive Committee decline this gracious offer as written in this letter.** After further discussion, the motion was seconded. The vote was 5 – 5. **Isiah motioned that the Executive Committee table this item until Laurie has resolved the specific issues raised during this discussion.** Motion was seconded. Motion passed.
- 7.2. Funding for the Gordon Research Conference in Microfluidics: **Chris motioned that the Division not fund the GRC meeting in Microfluidics.** Motion was seconded. Motion passed.
- 7.3. A motion was made that the Subdivision be invited as a part of the 2008 Pittcon Programming Planning Committee. The motion was seconded. Isiah was concerned that since he was going to be in charge of the Analytical Division programming in 2008, he would prefer that the Subdivision work through the Chair. However, Vicki indicated that the Chair-Elect of the Subdivision has the same role to play as the Chair-Elect of the Division. That is, at Pittcon, the Subdivision already has a role in organizing programming involving separations. It only has to report to the Division about its programming efforts at Pittcon. Chris asked if this motion wasn't welcome. Vicki didn't want to speak for the Subdivision Chair, but she thought that the motion might be viewed as a welcome gesture on the Division's part. Both John and Chris noted that allocation of programming works differently between the ACS and Pittcon. At the ACS, there was a definite number of sessions available to the Division and Subdivision. At Pittcon, there is competition for a fixed number of sessions and there are no guarantees on the number of symposia that would be allotted to the Division or Subdivision for programming efforts. Vicki asked if the Division would prefer that the Subdivision approach Pittcon for programming slots as a co-equal with the Division (which is what the motion implies). Laurie sees this motion as a gesture to the Subdivision. Isiah and Chris were still concerned that this motion would interfere with the responsibility and trust of the Chair-Elect of the Division to organize proper thematic programming. John mentioned that the speed of this transition to Division programming at Pittcon has led to this confusion. The motion was withdrawn.
- 7.4. **Chris motioned that at the ACS 2008 Spring meeting, the Division will have volunteered oral and poster sessions as well as the National Award Symposium.** Chris mentioned that by not being at the Spring meeting, we neglected to serve some students as well as award winners. Motion was seconded by John. Motion passed.
- 7.5. John discussed the proposed bylaw changes regarding responsibility of Division officers with respect to programming and mentioned that the Committee on Constitution and Bylaws is currently reviewing the changes.
- 7.6. Analytical Sciences Digital Library (ASDL): Cindy Larive mentioned the ASDL Editors are excited about the partnership with ANYL. Largely through the efforts of Roland Hirsch and Amy Carlson (ASDL Web Programmer), the Division website has been updated and improved. As things move ahead, Cindy indicated that additional value-added items on the Division website would require more attention from the Division, including input from Division members. There is some funding to implement these improvements until October 2008. The Division is a recipient of roughly one million dollars of funding and effort into ASDL. Ted Kuwana suggested that the Division have a point person (possibly Roland) for these additions to the web. Cindy reminded the Division that Amy can't create content. Chris commented that a Web Committee was being formed. Ted mentioned that currently the intellectual property of ASDL belongs to NSF and two institutions (U. Kansas and UC-Riverside). A memorandum of understanding involving the Division and ASDL needs to be drawn up.
- 7.7. New Committees: Laurie mentioned that a Young Analytical Chemists Committee, Web Committee, Program Committee, and an *ad hoc* Fundraising Committee was being created out of Division strategic planning efforts. Laurie also mentioned that the Division will be more involved with outreach to industry through workshops, etc.

- 7.8. Chris had a couple of items: He mentioned the establishment of Corporate Affiliate Division Memberships. The memberships are \$200, and there will be designated charter members as long as the corporations maintain their membership. Also, at the Division Summit and Leadership Conference, the Division Activities Committee discussed a new formula for disbursements to the Division. They have made minor adjustments, but 65% is still based on National meeting attendance. Nothing is there for Division outreach efforts. Chris suggested that the ratio be changed to 50% for meeting attendance and 15% for outreach efforts. The DAC will be deciding on this at the Spring 2007 ACS meeting.
8. The meeting was adjourned at 7:33 pm.

Minutes respectfully submitted,

Steven C. Petrovic,
Secretary, ACS Division of Analytical Chemistry