

MINUTES
Division of Analytical Chemistry, PittCon 2010, Orlando, FL
ANYL Executive Committee Meeting
Monday, March 1, 2010

Attendance: Dorothy Phillips, Isiah Warner, David Koppenaal, Bonner Denton, David Pinkston, Brian Bidlingmeyer, Charlie Wilkins, Al Ribes, Anna Cavinato, Chris Enke, Royce Murray, Neil Danielson, Miquela Sena

1. Call to Order
2. Approval of Minutes – Dorothy called for approval of the minutes from the most recent conference calls. Anna mentioned that in the December 3rd minutes, Royce left the conference early at the time the award was discussed. Bonner motioned to accept the minutes as amended. The motion was seconded. Minutes were unanimously approved.
3. Officer Reports
 - 3.1 **Program Chair:** Pittcon 2010 overview and Boston ACS fall meeting – There are six contributed sessions and six symposia organized for PittCon. The contributed sessions really help to build up division presence at Pittcon. The education symposium organized by Cindy Larive had a large attendance. The symposium on New Investigators in Analytical Chemistry was also good to have. It provides an outlook on what younger scientists are doing and a great networking opportunity. Separation science was a full day. There were 3 full day sessions and 3 half day. Sue suggested having a mechanism to recognize undergraduate posters at Pittcon and a reception to recognize the undergraduate students that receive awards. Anna reminded that the Division does recognize undergraduate poster presenters at the spring and fall ACS meetings but nothing is in place for PittCon. Sue also suggested having a contributed session for undergraduate and graduate Division award winners. Another suggestion to increase the Division presence at PittCon was to hold fewer symposia and increase the number of organized contributed sessions and posters.

There are 4 award symposia planned for the Boston meeting. Neil Danielson asked about the possibility of organizing a chromatography symposium. David K. received an email from Mike Bowers asking monetary support to co-sponsor a symposium on ion mobility. Because of the heavy load involved in programming at three different meetings, Sue suggested a program committee instead of just a program chair. Other members would be the incoming program chair, the chair of the Subdivision and possibly a local person (from the Local Section) that would help draw local speakers.
 - 3.2 **Chair:** Strategic Planning Meeting Action items (Dorothy Phillips) - Dorothy reviewed the action items derived from the meeting. A pre-meeting survey was conducted and the answers were used as a foundation for the discussions during the strategic planning meeting. A new fundraising chair needs to be identified. A finance committee will be established. Other goals included more effective branding campaigns; web based networking tools, etc. The mission statement will also be reviewed and updated. Dorothy also discussed features vs. benefits for members of the division. There will be a continuation of the strategic planning process on the Saturday before the fall meeting in Boston. Chris commented that it was a very effective

- meeting. He suggested that committee chairs be more active in the meetings so that they can report on what they are doing.
- 3.3 **Chair Elect:** ANYL Reception and Dinner in Boston (David K) – David sent out an email to the Boston members asking for a good recommendation on venues for the reception/dinner in Boston. Attendance was low in Washington DC and ultimately cost the division more money. The restaurant in Washington DC had a food and beverage minimum which made the cost per person very high since attendance was lower than expected. He is planning on about 60-70 people. Dorothy suggested having the dinner on a university campus. Miquela will help David to coordinate the dinner.
- 3.4 **Past Chair:** (Isiah Warner)- Isiah reviewed the awardees for 2010. Some of the nominations were separated by only one vote. Isiah suggested sending out a letter to jurors reminding them of their responsibilities since he had a difficult time with that process this year. The term for jurors is 3 years. He had to appoint 7 or 8 new jurors. Many of the jurors this year seemed unclear on how long they were to serve. Isiah also reviewed nominees for division officers. Elections are held June 1 to the middle of July. The business office will begin to receive and log nominations for future awards.
- 3.5 **Secretary:** ANYL 2009 Annual Report (Anna Cavinato) - Anna reviewed the annual report and information that is still needed to complete the report. She also reviewed the membership trends. Membership has continued to decline slightly each year. Membership has gone from 9,700 to 8,700 since August of 2008. This may not be unique to the division as much of ACS is experiencing the same decline. A steady decline began in the middle of 2009. **ACTION:** Anna will contact ACS to get historical data on total ACS membership. Anna submitted the changes to the by-laws to the ACS Committee on Constitution and Bylaws. The committee will review the amendments as well as suggest updated language where needed. Some changes pertain to the student members as they will no longer be student affiliates but actual student members of the Society. The review process will take several months and hopefully will be completed prior to the elections in June. After the approval is received from ACS, the division will have to present the changes one more time to the membership for approval.
- 3.6 **Treasurer:** 2010 Budget (Al Ribes) – Al reviewed the 2009 year end report. \$21,000 still has not yet been collected for the 2009 graduate fellowship program from Eli Lilly. Miquela is working on collecting that money. The financial report has been modified to conform with the treasurers report for ACS. Isiah thanked Al and Miquela for picking up the pieces after the loss of the treasurer in the middle of his term. Dorothy asked about the division allocation from ACS. Al explained that there is a formula that is followed. Chris mentioned that the formula is reviewed by the Divisional Activity Committee. He has tried to get them to rework the formula such that divisions are rewarded for other activities such as website, etc. He suggested keeping the pressure up on ACS to improve the formula. Dorothy asked if anyone from the division is on the committee. No one could be identified. Dorothy will push the suggestion that the committee be made up of division members from all divisions. Al also reviewed the 2010 budget. Division allocation from ACS for 2009 – Brian asked if the division has suffered because of less programming at the spring meeting. Chris commented that the division did suffer the first year because there was no programming at all at the spring meeting. But now there are contributed papers and that has helped. The advantage of programming at Pittcon is that the organization supports ANYL speakers with travel money.

- 3.7 **Councilors** (Roland Hirsch): Report from Fall 2009 Council Meeting – There is a May 1 deadline for the challenge grant of IUPAC. 2011 will be the International Year of Chemistry.

4. Subdivision of Chromatography and Separation Science

4.1 **Chairs Report:** Brian Bidlingmeyer – Young Investigator award is being presented to Craig Aspinwall on Wednesday morning. There were 14 nominations last year which were added to several nominations that were received in previous years. Brian was not aware of any nominations that were received this year. Isiah thought that he had seen at least two. Brian suggested an email blitz for nominations in future years. There are two other sessions being presented. The SCSC is also a sponsoring organization at HPLC 2010. This is a voluntary effort that does not involve monetary support. The Subdivision held their annual meeting today. Programming and awards were discussed. SCSC will be working more closely with ASTM. There was some discussion about the website. They would like to get their website updated. There was agreement that they should be doing a membership survey separate from the division survey. Brian also mentioned that the Subdivision would like to know in advance how many slots are open for programming so that in the future can better plan symposia. He asked that the Program Chair coordinates programming more closely with the Subdivision.

5. Committee Reports

- 5.1 **Awards and Canvassing:** David – will update past flyer advertising the awards. David asked how the flyer is usually distributed. Dorothy said that it is distributed at receptions, sessions and could also be distributed by email.
- 5.2 **Education:** Patricia Mabrouk – award winners have been announced in the newsletter.
- 5.3 **Graduate Fellowship:** Richard Dallinger – process has been started for this year and one \$7,000 check has been received so far. Miquela reminded that the check from Ely Lilly from last year has yet to be received.
- 5.4 **Membership:** Al Ribes – a new member letter has been drafted. A letter will also be drafted to send to those people who expressed interest at the Pittcon booth. Over 30 people expressed interest to join and 4 actually joined the Division today.
- 5.5 **Newsletter:** Xudong Yao – He is working on new ideas on how to improve the newsletter. Dorothy suggested looking at other division newsletters to see what they include.
- 5.6 **Web:** Xudong Yao and Roland Hirsch – Xudong and Roland met yesterday to discuss how to improve the website. Key places include the subdivision webpage, newsletter archive, and employment page. They will also work on making the website more user friendly for people who use Mac computers. The members-only portion of the website was also discussed. They talked about possibly using ACS member login to access a member-only portion of the website. This site would contain information such as advance listing of abstracts, abstract archives, videos and webcast archives, employment and job search functions, networking and discussions. They also worked on timelines for achieving these objectives.
- 5.7 **Nominating:** Isiah Warner – reported above
- 5.8 **Fundraising:** no report
- 5.9 **Industrial Relations:** ACS Industry Member Programs Small Business Advisory Panel Thom Rossi
- 5.10 **Publicity:** Dimitri Pappas- no report
- 5.11 **Regional Meetings:** Nadja Czech – no report

5.12 **Undergraduate Awards:** Douglas Beussman – no report

6. Organization representatives Reports

6.1 **Eastern Analytical Symposium Delegates-** Donald D. Bly - no report

6.2 **FACSS Delegates -** Bonner Denton and Charles Wilkins – surplus from FACSS is distributed each year. The division this year was allocated \$10,783 to be used for programming and other activities at FACSS. Miquela asked if the money could also be used to support the booth at FACSS. A problem is the staffing of the booth. Anna suggested having division members help out. Charles suggested using the money as seed money for fundraising for future programming. Chris suggested using the money to bring in a big name speaker to support ANYL programming at FACSS.

6.3 **FECS ANYL Delegate -** Malgorzata Ciszowska – no report

7. Old Business

7.1 **Plan to contact ACS members who chose ANYL for their free membership** –welcome letter – Anna and Al

7.2 **International Year of Chemistry – 2011 -** What would ANYL like to do as a division for this year

7.3 **PacifiChem 2010, Hawaii –** Dave reported that he is waiting to hear from the organizers. The Division will provide support but will leave it to the organizers how to distribute.

7.4 **Update of Division Procedures Manual –** Roland and Anna are currently working on revising the manual. Dorothy asked for a draft to be distributed before the next conference call. Isiah suggested that Chris Enke and Laurie Locascio review the draft to make sure that no important items are left uncovered. Miquela will send a calendar to Roland to include in the manual. A final hardcopy should be developed by the Boston meeting.

7.5 **ACS Fellows Program–** Dorothy announced that information on how to nominate division members to ACS fellow for the 2010 class is available on line.

8. New Business

8.1 **ACS Leadership Development System –**
Each division has one scholarship to distribute per year over next three years to Foreign Analytical Chemists as members of the Division (Warner)

8.2 **Approval of SAM five year contract (Phillips) –** Al motioned to accept, Isiah seconded. Isiah agreed that the service provided is very valuable. Al agreed that the management provides continuity and foundation. Chris reiterated that it was a critical part of the strategic plan developed in 2006. The management of the organization can be a real burden on the officers. All approved.

8.3 **MPPG representative –** Dorothy is working on identifying a representative.

Meeting adjourned at 7:00 pm.

Minutes respectfully submitted,

Anna G. Cavinato
Secretary, Division of Analytical Chemistry