

MINUTES
ANYL Executive Committee Meeting
Monday, March 18, 2013, 4:00 – 7:00 PM
Pennsylvania Convention Center - Room 101
Philadelphia, PA

Attendance: Roland Hirsch, Kimberly Agnew-Heard, Susan Olesik, Michelle Bushey, Steven Scypinski, Brian Bidlingmeyer, Thom Rossi, Sue Lunte, Faye Rubinson, Anna Cavinato, Cindy Larive, Charles Wilkins, David Koppelaar, Miquela Sena.

1. **Call to Order** – Cindy Larive called the meeting to order at 4:05 pm EDT.
2. **Approval of Minutes** – Roland Hirsch moved to approve the previous EC meeting and conference call minutes as submitted. Charlie Wilkins seconded. The motion was approved.

3. Officer Reports

- 3.1 **Program Chair:** Pittcon 2013 overview and ACS meetings updates - Thom Rossi -
Thom reported that Pittcon and the Spring Meeting programs are finalized. Thom is visiting all sessions. Sunday sessions had light attendance. The quality of the presentations is good. This is the first time for joint session sponsorship at Pittcon with AAPS. Those sessions were very well attended with 50-75 people in attendance at any given time. The poster session was also good. At least 180-200 people cycled through the poster session. AAPS may request the division to co-sponsor some sessions at the 2014 AAPS conference. There is a possibility of co-moderators in the future. Cindy suggested issuing a call for proposals for Pittcon 2014 symposia on the website. This would have to be done within the next few weeks. The ACS Spring Meeting has also a strong program. There is a good amount of co-sponsorships. The division gets credit for attendance as well as the other division who co-sponsors. There is a good line up of all three ACS Award winners who claim the division as their home division. They will have their symposia at the Spring Meeting. All sessions are centrally located. There are 300 or more posters and the sessions are strong. Thom explained a hurdle known as “even programming.” It forces the program chair to fill out a matrix of sessions that are similar in size in a Sunday-Thursday fashion. All days have to be used. The strongest sessions are typically scheduled Monday-Wednesday. Isiah Warner has been a big help in identifying session chairs. Finding chairs for the Fall meeting may be a little tougher.
- 3.2 **Chair:** Cindy Larive – 75th anniversary year. Activities related to the 75th anniversary celebrations have been ongoing. The cake and anniversary receptions are scheduled for tomorrow. In addition, Roland has prepared a very nice article about the history of the division. A virtual issue of the journal is being prepared that will highlight top articles of the last 75 years. An editorial has been written. It should be out in about a month. The division also held a slide contest. 10 slides have been selected and are on display in the division exhibit booth. There has been a judging and 8 have been selected for \$500 travel awards. Cindy is going to ask the winners to add “75th Anniversary” into their poster titles so that they can be grouped together during the poster session. A second contest will be held to support projects by undergraduate institutions related to analytical chemistry. The deadline for submission of those projects is June 1. Cindy and Michelle submitted an Innovative Projects Grant. Notification of approval or denial should happen within the next two weeks.
- 3.3 **Chair Elect:** ANYL Reception in Indianapolis - Susan Olesik – Susan has contacted a few people but has not received a strong response. She has not made any definite plans for the reception. A decision will need to be made by April. Thom suggested displaying some posters at the reception. Cindy suggested the 75th anniversary posters. Susan thought maybe Eli Lilly

would be a good location for the reception since they have a museum. Thom suggested providing transportation if that venue is chosen. Roland suggested inviting the ACS officers to the reception.

3.4 **Past Chair:** David Koppenaal – Dave reported on the division awards. He will put together an announcement for the newsletter. A formal notification letter has gone out to the awardees. The last task to complete is programming of the awards session for the Fall meeting. Dave asked Charlie if he would receive his award at SciX. Charlie agreed. Dave feels this is important for visibility.

3.5 **Secretary:** ANYL 2012 Annual Report - Anna Cavinato – The annual report was submitted in February. Submission went smoothly and Anna thanked Cindy for her support in submitting that report. Michelle and Miquela submitted the financial portion. Everything was in order. Anna asked to be informed of events on an ongoing basis so that they can be recorded in FORMS. This will avoid getting overwhelmed at the time the report is submitted.

3.6 **Treasurer:** 2013 Budget - Michelle Bushey – Michelle reported a \$35K surplus in 2012 which will be paid out for anniversary activities in 2013. Thom asked how the surplus for 2012 was generated. Roland pointed out places where monies collected in 2012 won't be spent until 2013. He also pointed out monies that were budgeted but not spent and are therefore true surpluses.

3.6.1 Report from Finance Committee – Questions arose about where the funds are currently invested. Miquela will scan and email the recent investment statements for review.

3.7 **Councilors:** Report from Fall 2012 Council Meeting – Roland did not have anything consequential to report. There are a number of proposals to amend the ACS bylaws but most are not consequential to the division.

3.8 **Business Office Report** - Miquela Sena - Miquela reported on the business office activities that were performed between September and March. Most focused on the division awards and upcoming Pittcon activities including design and production of the new exhibit booth display and the 75th anniversary activities.

MOTION: *Charlie Wilkins moved to accept the business office report as submitted, Thom Rossi seconded. The motion was approved unanimously.*

4. Subdivision of Chromatography and Separation Science

4.1 **Chair's Report:** Neil Danielson – Brian Bidlingmeyer reported on the Gift agreement submitted by Sut Ahuja. Sut will be sponsoring the SCSC Young Investigator Award in perpetuity. A Gift Agreement has been drafted. Roland pointed out that two motions need to be made. Cindy wanted to discuss first. Thom asked about any rules that might be prohibitive.

MOTION: *Charlie Wilkins moved to approve the sponsorship of the award by Sut Ahuja as outlined in the Gift Agreement, Thom Rossi seconded. The motion was approved unanimously.*

MOTION: *Roland Hirsch moved that the ACS-DAC for Young investigators be renamed the Dr. Sut Ahuja Young Investigator Award in Separation Science. Charlie Wilkins seconded.*

Discussion: Cindy asked about the effective date. Susan Olesik stated that the subdivision should approve as well. Roland amended the motion to include that the final approval be subject to concurrence by the subdivision. **The motion was approved unanimously.**

5. Committee Reports

5.1 **Awards and Canvassing:** Susan Olesik – no report

5.2 **Education:** Patricia Mabrouk – no report

- 5.3 **Graduate Fellowship:** Paul Edmiston and Emily Niemeyer – The fellowship committee met yesterday and awarded two nine-month and five three-month fellowships. There were two honorable mentions. The committee discussed procedural issues and expanded the selection criteria for the fellowships. They also used Interfolio as a way to manage the applications.
- 5.4 **Membership:** Stephen Scypinski – Stephen focused on the “why” aspect of membership in the division. He put together a value proposition. Budgets are tighter and people are limited to the number of societies they can join. He reviewed ways to differentiate the division. He does not recommend standard surveying of current members but instead would like to develop a council of analytical chemists in various industries to collect data on what chemists want/need. He spoke with professional colleagues and professional recruiters. He would like to emphasize the benefits of networking. Next steps will include more discussion within EC, solicit members of council, and hold a teleconference to brainstorm and implement a plan. Membership retention is a key issue. Susan suggested webinars. Stephen would like to post an announcement on the FB page to solicit councilors.
- 5.5 **Newsletter:** Faye Rubinson – Faye thanked everyone for contributing information for the newsletter. She has produced four issues since she took over last year. The next issue will be in May and will include a wrap up of Pittcon and the Spring ACS Meeting. There will also be a spotlight on the sponsors, maybe one per issue. Cindy suggested that Stephen write up something about membership to put in the next issue. Cindy suggested summary of symposia from session chairs. Miquela will send Faye info on corporate sponsorships.
- 5.6 **Web/Facebook:** Roland Hirsch and Kimberly Agnew-Heard – Roland reported that the website is being used but could be used a lot more. The division is still at 499 likes on FB. The page is doing really well. Kimberly asked for blurbs with names to go with photos. PDFs and Word docs cannot be published but they can be posted on the website and then a link can be posted on FB. The age group visiting the FB page most is 25-34 years of age. The most popular week so far was during the Fall ACS meeting in 2012. Thom liked the program guide that was posted on the FB page. The website has about 1,000 visitors per month. Not a lot of repeat visitors. Thom asked about a members only section of website. It has been investigated in the past but there are difficulties with log in issues as well as a mechanism for maintaining the status of each member.
- 5.7 **Financial Planning/Nominating:** David Koppenaar – Dave has the upcoming duty of soliciting new officers. The chair-elects alternate from year to year in terms of academic vs. non-academic occupations. This is the candidate should be from industry or government. Dave asked the EC for suggestions. Anna indicated that typically the elections are held from middle of June to middle of July. She needs all info on candidates including short biographies and photos by early June. Nominees for chair-elect, secretary and councilors (1 councilor, 1 alternate) are needed. The EC offered some suggestions for these positions.
- 5.8 **Fundraising:** Dorothy Phillips – Susan reported that although Dorothy has retired from Agilent, she is still interested in pursuing her role as fundraising chair.
- 5.9 **Industrial Liaison:** Thom Rossi – committee has been dissolved. Anna asked for a concise summary of the reorganized committees.
- 5.10 **Publicity:** need to identify new chair -
- 5.11 **Undergraduate Awards:** Douglas Beussman – nomination forms have been sent out for this year’s undergraduate awards.

6. Organization representatives Reports

- 6.1 **Eastern Analytical Symposium Delegates-** Brian Bidlingmeyer – EAS has returned the \$1000 contribution made to them last fall.
- 6.2 **FACSS Delegates -** Bonner Denton and Charles Wilkins – The meeting will be held in Milwaukee in September. Bonner received a request to spend some of the division money to encourage chromatography sessions.
- MOTION: Charlie Wilkins moved to approve \$500 from FACSS funds. Anna seconded the motion.*** Discussion: there has been discussion to continue joint symposia with RSC and hold atomic and molecular spectroscopy sessions at SciX. ***A friendly amendment was made to use \$500 of real money from the division budget. Charlie Wilkins made a new motion that the division contributes half of the funds committed. The motion was seconded by Dave Koppelaar. The motion was approved unanimously.***

7. Old Business

- 7.1 **Strategic Planning** – Status & Action – A strategic planning meeting will be held in conjunction with the fall meeting in Indianapolis. It will follow up from outcomes of last strategic meeting.
- 7.2 **ACS Fellows Program**–2013 nominees – Dave Koppelaar reported that the time to nominate candidates is fast approaching. The nomination process is much easier this year. The division can submit 8 nominations. Cindy expressed concern about whether to submit the maximum number of nominees or to focus on two or three strong nominees. Deadline for nominations is April 21. Cindy commented that the nominees need some time to collect their information.
- 7.3 **Division 75th anniversary celebration in 2013 -**
- 7.4 Status of corporate sponsorship program – Miquela Sena -
- 7.5 **Chemistry Merit Badge Request** – A request for financial contribution to the national Boy Scouts Jamboree was received. Roland had proposed on a previous conference call to contribute \$1,000. Susan Olesik asked why the request came to the division instead of ACS National. She feels ACS should provide a larger contribution. Roland explained that during the Jamboree many different types of activities and role playing projects are held. Over 50,000 attendees are expected, therefore it would be a great outreach.
- MOTION: Charlie Wilkins moved to donate \$1000, Kimberly Agnew-Heard seconded. Motion was approved unanimously.***

8. New Business

- 8.1 **Bruce Kowalski Award in Chemometrics** – Cindy Larive – Cindy reported that the division has been approached by Kowalski's former students who would like to establish an award in chemometrics in his memory. They have not yet raised any funds. They would like to know if the division would be interested in hosting this award if they can raise the funds. It was brought to the attention of the EC that there were some issues during Kowalski's tenure at the University of Washington. Charlie Wilkins recounted that a misappropriation of funds led to his dismissal from the university and he feels that this prohibits support of this award. Stephen pointed out that EAS offers an award on chemometrics and that Kowalski students could be pointed in that direction.
- MOTION: Roland Hirsch moved that the EC respectfully declines the offer to support the award in chemometrics. Stephen Scypinski seconded. The motion was approved unanimously.***

- 8.2 **Email service** – Miquela explained that the free email service through ACS has become very cumbersome. It could be up to ten days before a communication may be sent out.
MOTION: *Roland Hirsch moved that the secretary and office staff be authorized to pay for external email service as needed. The motion was seconded by Thom Rossi. The motion was approved unanimously.*
- 8.3 **Purchase of LCD projector for division use** – Cindy proposed purchasing a projector rather than renting or borrowing one.
MOTION: *Cindy Larive moved to authorize purchase of projector to be kept at the division office. Anna Cavinato seconded the motion. The motion was approved unanimously.*

The EC meeting was adjourned at 6:50 pm.

Minutes respectfully submitted,

Anna G. Cavinato
Secretary, Division of Analytical Chemistry