

MINUTES

Division of Analytical Chemistry, 227th National ACS Meeting
Anaheim, California
ANYL Executive Committee Meeting
Saturday, Mar. 27, 2004, 1:00 – 5:00 pm
Anaheim Convention Center, Rm. 205B

Members present: Bonner Denton, John Callahan, David Pinkston, Al Ribes, Steven Petrovic, Ted Williams, Alanah Fitch, Sally Stafford, Cindy Larive, Maggie Ciszowska, John Nikelly, Vicki McGuffin, Ted Williams, Tom Wenzel; Britt Erickson, guest.

1. Call to Order: The meeting was called to order by Bonner Denton at 1:06 pm.
2. Approval of Minutes: The Fall 2003 minutes were approved on a Callahan/McGuffin motion.
3. Officer Reports:
 - 3.1. Chair: Bonner Denton reported on the Anaheim ANYL programming. Twenty half and full-day symposia and 150 posters were sponsored by the Division. Twenty-one half-day symposia were co-sponsored by ANYL.
 - 3.2. Chair-Elect: John Callahan provided a programming overview of Philadelphia (Fall 2004) and San Diego (Spring 2005). The Division is sponsoring nineteen half and full-day symposia at the Philadelphia meeting. The Division is also co-sponsoring the following half-day symposia at the Philadelphia meeting:
 - Analytical Chemistry in Health and Medicine: Metabonomics (co-sponsored with TOXI)
 - Analytical Chemistry in Health and Medicine: Analysis of Nutraceuticals and Dietary Supplements (co-sponsored with Chromatography and Separations Science subdivision)
 - Delaware Valley Chromatography Forum Graduate Student Session (co-sponsored with Delaware ACS section and Delaware Valley Chromatography Forum)
 - Opportunities for Analytical Chemists in the Pharmaceutical Industry (co-sponsored with WCC and YCC)
 - Advances in Chiral Separations: Analytical Scale (co-sponsored with Separation Science and Technology Subdivision of I&EC)
 - Advances in Chiral Separations: Preparative Scale (co-sponsored with Separation Science and Technology Subdivision of I&EC)
 - Metabonomics and Lipidomics (co-sponsored with TOXI)There had been a discussion about having the ANYL dinner at the Chemical Heritage Foundation (CHF) for the Philadelphia meeting. Renting space at the CHF would have cost \$2,275 plus we would have to cater the dinner. This was too much of a financial commitment.
 - 3.3. Secretary: Steven Petrovic summarized the 2003 annual report. Specifically, ANYL membership trends and the first successful year of ANYL support of symposia at ACS regional meetings were highlighted.

- 3.4. Treasurer: Carolyn Ribes' report was presented by Al Ribes. The actual 2003 budget was reported to have a \$23,000 deficit. Al reported that the Division is projected to have a surplus of \$2,600 in 2004. Switching to an electronic newsletter in 2003 has saved the division \$7,000.
- 3.5. Councilors: Sally Stafford reported on three petitions. One petition was presented to change the submission date for the Annual Report to February from March. Another petition involved the inclusion of electronic balloting as part of our bylaw revisions. Divisions have the option of participating in the pilot program for electronic balloting. So our division would need to develop a procedure in the bylaws in order to participate in the pilot program. A third petition was submitted to streamline the membership requirements for secondary school teachers.

A Larive/Denton motion to accept the officer reports was passed.

4. Subdivision of Chromatography and Separations Chemistry: Vicki McGuffin presented the Subdivision report. The Subdivision will be seeking a Chair-Elect, Secretary, and 2 – 3 members of the Executive Committee in the upcoming 2004 elections. There have been revisions made to the Subdivision Bylaws, which will be presented for approval at the 2004 Fall ACS National Meeting. The bylaw changes address electronic submission of abstracts, duties of the past-chair, and wording changes to maintain consistency with the Division and Society Bylaws. Regarding program planning, the Subdivision has arranged the following: Three half-day symposia at the 2004 Spring ACS National Meeting in Anaheim (one jointly sponsored with AGRO), four half-day symposia with an emphasis on pharmaceuticals at the 2004 Fall ACS National Meeting in Philadelphia, two half-day symposia at the 2005 Spring ACS National Meeting in San Diego, and two or three half-day symposia at the 2005 Fall ACS National Meeting in Washington, DC. The election of the recipient for the inaugural ACS Division of Analytical Chemistry Award for Young Investigators in Separation Science has been completed. The award symposium will be held at the Pittsburgh Conference, although all other aspects of the award (e.g. call for nominations, publicity, etc.) should be identical to all other Divisional Awards. Bonner Denton motioned to approve the Subdivision report; motion passed.

5. Old Business

- 5.1. Electronic balloting. Al Ribes described the pilot project on the proposed balloting changes, which involve electronic submission of ballot materials to the ANYL membership for the 2004 election. The current election process is expensive (approximately \$6,000) and ballots are getting lost, presumably as a result of using third class bulk mail. An initial quote of \$9,450 involving a complete and secure on-line balloting process was deemed excessive and was tabled. The 2004 election will involve the use of an email campaign to electronically disseminate candidate information and voting instructions to members who chose to receive such information electronically. Those members that did not choose to receive information electronically will be sent a paper ballot by first class mail. After Al described the pilot project, both David Pinkston and John Callahan offered ideas on vendors and other scientific organizations to contact regarding on-line balloting. Sally Stafford asked Al how much we would save on mailing costs. Al responded with a figure of 30

percent, which is the difference between sending the entire membership bulk mail and sending ballots by first-class mail to the portion of the ANYL membership who don't use email. Al was encouraged by the fact that only 32 out of 7600 ANYL members contacted previously opted out of electronic dissemination of Division materials (e.g. election information, newsletter announcements, etc.). David Pinkston was concerned about spam and how it might affect the dissemination of election materials, since this information is being sent by mass email. Roland Hirsch did remind the Executive Committee that a similar situation happened with bulk mail twenty years ago. Vicki McGuffin suggested that there is still one downside – the process is still manually intensive (i.e. ballot counting). Roland Hirsch and John Callahan motioned to approve the electronic balloting pilot project; motion passed.

6. Committee Reports

- 6.1. Program Planning: David Pinkston reported on program planning discussions for the Philadelphia and San Diego meetings, and the committee has received a number of suggestions for the 2005 Fall Meeting in Washington, DC. John Callahan received good programming input from people who read the Spring 2004 ANYL newsletter.
- 6.2. Awards and Canvassing: David Pinkston reported that almost every jury is complete. We have five awards sponsored. Some of these awards are very competitive with up to twelve nominees for a given award. The Spectrochemical Analysis award was not sponsored, and this is the second year without a sponsor for this award. Potential sponsors need to be located for the Spectrochemical Analysis award. ANYL would like to have this award back.
- 6.3. Education: Cindy Larive reported the need to increase interest in the Kolthoff awards. All Kolthoff awardees were good candidates, but there were only four applicants. Cindy outlined a plan to increase award visibility in the analytical education community, which includes an email campaign, publicity at ANYL poster sessions, announcements in the ANYL newsletter and *Analytical Chemistry*, and distribution of fliers to analytical chemistry faculty at National ACS meetings. Cindy also suggested that the Education Committee should have regular programming (e.g. a spring symposium on innovation in teaching analytical chemistry co-sponsored with CHED). John Callahan said that there is room for such a symposium. Bonner said that John Plude (Divisional Activities) is adding \$50,000 for programming elements centered on innovative new concepts. Roland Hirsch added that programming less well-attended symposia is important so that people are aware of what is going on in the field. Sally Stafford asked about targeting regional meetings with respect to programming. Cindy thought this would be a good idea.
- 6.4. Financial Planning: David Pinkston thanked Carolyn Ribes for all of her hard work as Division Treasurer. The Division is in good shape financially.
- 6.5. Graduate Fellowship: Ted Williams represented Paul Edmiston. Ted indicated that he and Paul Edmiston had looked at applications for the Graduate Fellowship Program. There were 40 to 50 applicants for 2004-05 fellowships. In the past, fellowship recipients have been sent on a 1-2 day visit to companies that sponsor the award. This practice may be continued but it may be harder to do with international students.

- 6.6. Membership: John Nikelly represented Jeff Seeley. John mentioned that total divisional memberships are up 39% over the past nine years, although some people may belong to more than one division. There was a large jump in division members between 2000 and 2001. John also looked at trends regarding free divisional membership offers and found out that people who accepted free memberships to a division dropped off dramatically after the first year. For example, only 54% of those ACS members that accepted a free division membership in 1995 renewed in 1996. John did point out that ANYL membership seemed to be holding its own.
- 6.7. Newsletter: Al Ribes indicated that the deadline for submissions to the Fall newsletter is June 1. The Division has saved \$7,000 by switching from printed to electronic newsletters. Al thanked Roland Hirsch for creating a new web page for the ANYL newsletter. So far, 23% of members have visited the newsletter website versus 14% of members who have acknowledged receiving the newsletter. Vicki asked about the unrestricted nature of accessing the newsletter, since the change from the hard copy format to the electronic format potentially increases the readership beyond the intended audience (i.e. ANYL members). Bonner suggested that unrestricted access might be good advertising, and that we should reevaluate this situation in a couple of years.
- 6.8. Webpage: Roland Hirsch had nothing to add beyond what was already reported. Bonner thanked Roland for his hard work.
- 6.9. Nominating: David Pinkston indicated that the Nominating Committee is looking to fill candidate slots for the Treasurer, Chair-Elect, Councilor and Alternate Councilor positions. We still need a nominee for Treasurer, one more for Chair-Elect, and one more for Councilor/Alternate Councilor.
- 6.10. Publicity: No Report
- 6.11. Regional Meetings: Tom Wenzel indicated that \$2,000 is left to be spent by the end of the calendar year. Although Regional ACS Meeting organizers have been very appreciative for ANYL sponsorship of symposia, a recent lack of proposals indicates a need for increased publicity. Kathleen Thompson (Manager of ACS Regional Meetings) arrived and said that Chuck Casey has asked the Regional Meetings to coordinate with a division to receive matching funds from the ACS. The Southeast Regional Meeting is collaborating with four divisions and the Southwest Regional Meeting is collaborating with five divisions. The Divisional Activities Committee is committing to efforts to get divisions more active in regional meetings. One of Kathleen's goals is to institutionalize this information. Kathleen suggested putting links on the ANYL website to the Regional Meeting Office website.
- 6.12. Undergraduate Awards: Howard Dewald submitted a report (*in absentia*) that shows an increase in the number of award recipients for the first time since 1999. There were 368 award recipients in 2003.
- 6.13. Reports from Affiliated Societies: ANYL has a chance to set up a booth at FACSS. Bonner believed that people who visit ACS booths are looking for giveaways, not people looking to join ACS. Return on investment (e.g. people, time, money) is low.

7. New Business

- 7.1. John Callahan mentioned the need for balance between invited and general symposia for ANYL programming. John said the quality of the symposia is high. However, premier quality programming needs submissions. Sensors and homeland security are possibilities for submitted papers at the Fall 2005 meeting (Washington, DC). David Pinkston suggested putting an advertisement for papers in *Analytical Chemistry*. Currently, there are no general oral sessions – posters only. Bonner added that regional meetings and Pittcon are used for graduate student presentations: ACS National Meeting Symposia organizers should check with faculty members before allowing graduate students to present. Roland added that poster sessions were included to enable level programming throughout the week.
- 7.2. Maggie Ciszowska reported on the current state of the relationship between ACS-ANYL and DAC-FECS. Maggie found only one example of our past relationship with DAC-FECS. Unfortunately, there was a low American turnout (date: 9/14/2001). There was a plan for organizing symposia between ACS-ANYL and DAC-FECS every two or three years. Maggie is currently looking for ideas to encourage collaboration. One suggestion is create links between websites to help members in both organizations to see what their counterparts are doing (e.g. links to newsletters, annual report). Tom Wenzel said that there are subdisciplinary meetings that bring us together except in education. This may be one area to undertake collaborative efforts. David suggested that a member of DAC-FECS to organize a symposium at one of our meetings. International speakers have been budgeted in the past. A possibility could be a half-day symposium on teaching analytical chemistry in Europe. Bonner suggested that this could be used as a matching grant opportunity with DAC. Roland suggested contacting the Committee on International Activities for additional funding. The next question was “What do we expect from DAC-FECS?” Bonner suggested that DAC-FECS host a similar symposium and invite people from outside their region. Maggie suggested using Euroanalysis as the conference for DAC-FECS to organize such a symposium. ANYL could do the same at the Fall 2005 ACS National Meeting (e.g. Analytical Chemistry Education Symposium: half-American, half-European presenters). There was a Callahan motion to authorize \$3,750 in matching funds for organizing such a symposium and approach the International Activities Committee for additional funds: the motion was passed.
- 7.3. Sally Stafford and Ted Williams presented three ideas (based on discussions with Carolyn and Tom) to maintain and improve support between ANYL and local sections. This could be done using regional meetings because ANYL currently has a strong relationship with regional meetings. The first idea would be to set up a “virtual” meeting. Bonner suggested that a CD with slides be sent by overnight mail and a representative could present the slides over a speakerphone. This was done at the Fall 2004 ACS Meeting in NYC, and it worked well. The second idea involves looking for division members that have contacts with local sections regarding analytical topical groups. John Callahan suggested involving the Washington, DC local section on developing an ANYL symposium addressing federal regulation for the Fall 2005 meeting. The third idea was to establish a speakers bureau so that external speakers could visit local sections. Ted mentioned that the current ACS Speaker Bureau has a

potpourri of talks. However, ANYL would like to target a particular speaker to a local section of interest. These ideas could be summarized in the ANYL Newsletter and sent to the Local Section Activities office. David Pinkston suggested providing travel support to local sections for ACS meetings.

- 7.4. Steve Petrovic had met with Linette Watkins, chair of the Chemists Celebrating Earth Day (CCED) outreach program. CCED would like ANYL to serve in a consulting role for activity development and outreach. The ANYL Executive Committee wanted to see a formal statement from CCED about expectations for ANYL in CCED outreach.
- 7.5. Organizers for HPLC-2004 (June 12-18) have asked ANYL to be a sponsoring organization. Bonner indicated that it was too late to financially sponsor this conference, although the Subdivision could follow-up the request by announcing the conference in the Division newsletter. Potential ANYL sponsorship is possible for the next HPLC conference in 2006.
- 7.6. Pacifichem 2005 requested support from ANYL for speaker registrations. ANYL planned to provide \$2,000 for the program chair and \$2,500 for registration. Mike Ramsey, Pacifichem Analytical Chair, will decide which symposia will be funded by ANYL support.
- 7.7. An update to the Division Bylaws was discussed with regards to generalizing the elections procedure (i.e. removing the word "mail" as the only form of sending ballot materials). Sally reported suggestions by C&B committee for bylaw changes and will submit such changes to C&B. Bylaw changes will be sent to ANYL members with at least two weeks notice prior to the next ACS National Meeting (Philadelphia). The next Executive Committee meeting will be declared an Executive/Annual Meeting of the Division in the ANYL newsletter. Voting on bylaw changes must be done in person. The Executive Committee moved to state: "The next annual meeting of the Division shall be held in conjunction with the meeting of the Executive Committee at ACS National Meeting in Philadelphia, PA on August 21, 2004."

8. A motion to adjourn by Bonner Denton was seconded and approved at 4:46 pm.

Minutes respectfully submitted,

Steven C. Petrovic,
Secretary, ACS Division of Analytical Chemistry