

Minutes

Division of Analytical Chemistry, 224th National ACS Meeting, Boston, MA
DAC Executive Committee Meeting
Saturday, Aug. 17, 2002, 1:00 – 5:00 pm
Liberty Room A, Sheraton

Present for all or part of the meeting: Al Ribes, Vicki McGuffin, Charlie Wilkins, Janice Hicks (guest), John Richardson, Bruce Chase, Catherine Fenselau, Henry Blount, Thea Kjellstrom, Sharon Neal (guest), Carolyn Ribes, Roland Hirsch, Isaiah Warner, Ted Williams, Paul Edmondson (guest), David Pinkston.

1. Call to Order: the meeting was called to order at 1:05 pm by Catherine Fenselau.
2. Approval of Minutes: the minutes of the Spring 2002 meeting held in Orlando, Florida, were approved on a Chase/Pinkston motion
3. Officer Reports
 - 3.1 Chair: Boston Program overview; David Pinkston noted that there are more co-sponsorships than we have had in the past; there will be six full day symposia, four half-day symposia, and two poster sessions. Chief among these will be a homeland defense and national security symposium.
 - 3.2 Chair-elect: New Orleans Program overview; Pinkston reported that there will be three full day symposia and 17 half-day symposia.
 - 3.3 Secretary: John Richardson reported on the Summer 2002 elections. Bonner Denton is the new chair-elect; Carolyn Ribes will continue for another term as Treasurer; Michelle Buchanan is our new councilor; and Henry Blount and Karen Sentell will serve as alternate councilors. Richardson also mentioned that some of the membership reported that balloting materials were received near or after the election deadline; he extended the deadline until August 1 in order to receive as many ballots as possible. The possibility of combining the summer newsletter and the election newsletter was discussed.
 - 3.4 Treasurer: Carolyn Ribes reported on the 2002 and 2003 budgets. Our cash in hand in checking is \$1,910.15, and our overall total is \$176,903.91. This is the best position we have been in financially in recent time, so Carolyn asked for suggestions for spending. Some possibilities might include increasing funding for invited speakers or increased support for regional or local programming. A Chase/Wilkins motion to accept the proposed 2003 budget passed, but with the amendment that the budget should remain open to change pending further discussion during the meeting.
 - 3.5 Councilors: Roland Hirsch reported on a petition currently under review to change the funding formulas for local chapters and divisions. There is interest in allocating more money to divisions, but there is much debate. Nothing will be decided at this meeting, as the issue is not ready for council discussion. Any petition that is accepted should result in an increased allocation to

divisions, but by what formula is still unknown. However, meeting attendance numbers will not be a part of that formula. Fenselau asked Hirsch to keep the executive committee informed on this issue.

4. Subdivision of Chromatography and Separations Science:

Vicki McGuffin reported on the subdivision elections: John Dorsey is the candidate for chair-elect, and Robert Stevenson and Douglas Raynie are candidates for Secretary. There are also five candidates to fill two positions on the executive committee. The subdivision is proposing a new young investigator award in separations to be awarded at Pittcon that is overwhelmingly supported by the subdivision. McGuffin asked for input from the executive committee regarding this award; C. Ribes suggested that the Division take financial sponsorship for the award. Ribes also suggested that the subdivision look for a 3 to 5 year commitment from the sponsor for funding, as is done with all of our other awards. She also mentioned that it is often difficult to get sufficient nominations for young investigator awards. McGuffin suggested that the Sept. 1 deadline be waived as a means of getting more nominations; Blount concurred. The subdivision was commended for initiating this award. The subdivision has also arranged a session at the Boston meeting focusing on affinity-based techniques in drug characterization along with a poster session. There are also two half-day sessions planned for the New Orleans meeting, as well as one and a half days of programming for the Fall 2003 meeting in New York.

5. Committee Reports

5.1 Program Planning: Charlie Wilkins stated that there is a desire by European speakers to have all of their travel expenses paid; presently this is difficult to do, though this is in contrast with the desire by ACS to make our meetings more international in scope. He suggested that \$5000 be set aside to help offset some of these costs in the future if increased international programming becomes a focus. The program planning committee would be in charge of assigning these funds. A C. Ribes/Pinkston motion to allocate this amount to the programming committee passed. Wilkins also reported on some of the future programming at the next two ACS meetings, including co-sponsored symposia honoring the 125th anniversary of JACS. Wilkins then reminded the committee that Catherine Fenselau will become the next program planning chair in October 2002.

5.2 Awards and Canvassing: Bruce Chase continues to emphasize that nominations are sorely needed for all of our divisional awards; the deadline for nominations is Sept. 1. So far, there are six nominations for the Instrumentation Award, but far fewer for the other awards. Also, Chase emphasized that the deadline date for next year could be extended as a means of getting more nominees. Hirsch moved, seconded by Warner, that Nov. 1 be the new deadline for award nominations, beginning next year (2003). The motion passed.

- 5.3 Education: Catherine Fenselau reported that Pfizer has agreed to fund the Graduate Travel award with \$5000 to allow graduate students to present at the DAC poster session. Sylvia Daunert has also asked that someone else be put in charge of this program, and that this program be advertised in tandem with the Kolthoff Award Program. Several names were put forth as prospective coordinators for this program.
- 5.4 Financial Planning: no report
- 5.5 Graduate Fellowship: no report
- 5.6 Membership: Catherine Fenselau reported that Don Hicks needs to be replaced as membership chair. Hirsch suggested that the new chair try to increase the number of paying members of the division, as we have one of the highest percentages of unpaid members. We need to make efforts to retain these people.
- 5.7 Newsletter: Al Ribes reported that the next deadline is early January 2003 for the Spring 2003 newsletter. The newsletter will also be published on the division website. There is still discussion about moving away from hardcopy, as this would save a great deal of money.
- 5.8 Webpage: Roland Hirsch reported that certain restricted information, such as symposium preprints, can now be accessed via membership protection; members have to register through acs.org. This may be a future means of accessing information such as the newsletter or balloting materials on a "members only" basis. A Hirsch/Wilkins motion was made to extend the webpage budget to hold money that was carried over from last year; the motion carried.
- 5.9 Nominating: Bruce Chase mentioned that we need a non-university candidate for chair-elect; we need to start canvassing for candidates for all positions up for election as soon as possible.
- 5.10 Publicity: no report.
- 5.11 Undergraduate Awards: Howard Dewald reported (in absentia) that as of July 1, 364 awards had been received out of 650 institutions solicited. This number is slightly lower than the number of awards given in 1999-2001. He also expressed his willingness to serve as Undergraduate Awards Chair for 2003, but that it may be time to appoint a new Chair in 2004.
- 5.12 FACSS: no report
- 5.13 EAS: a report was given (in absentia) by Don Bly.

6. Reports from Affiliated Organizations

- 6.1 ACS Biotechnology Secretariat: no report; Fenselau requested that this item be removed from future agendas.
- 6.2 DAC-FECS: a report was given (in absentia) by Andy Zander. Included was a flyer outlining the upcoming DAC-FECS meeting in Germany. Zander reported that he will be unable to attend the meeting.

7. Old Business

- 7.1 Status of Electrochemistry Award: Bruce Chase reported that contact has been lost with Cole-Parmer regarding funding for this award; he is hopeful that contact can be re-established.
- 7.2 Committees: Catherine Fenselau
- 7.3 Division Archives: John Richardson reported that he is willing to act as a historian in order to organize and store on a convenient medium the division archives. A Hirsch/C. Ribes motion was made to give Richardson \$5000 to allocate as he sees fit to organize and digitally store archival information of the Division; motion carried.
- 7.4 List of Stars for National Chemistry Week: Catherine Fenselau reported that seven candidates have been nominated to represent Analytical Chemistry in the list. This list must be electronically ranked such that a suitable representative may be chosen.
- 7.5 Fenselau mentioned that registration went somewhat unsmoothly this year; there were some late registrations, as well as several members of the executive committee and some presenters, who did not get registered at all. This was primarily a shortcoming on the part of the ACS contractor, and this must be rectified.

8. New Business

- 8.1 Institute of Chemistry request: Catherine Fenselau reported that the Institute has asked us for help with advertising; it was suggested that advertising needs be taken to C&E News as opposed to divisions.
- 8.2 Revision of Eligibility for Teaching Award: Catherine Fenselau asked for changes to be made to the Teaching Award. Here, we wish to strike the requirement for a five-year tenure of appointment such that adjunct faculty members or short course instructors could be considered for this award, as well as full-time university faculty members. Warner countered that the five-year commitment be kept to indicate a long-term commitment to teaching. A motion was made by Blount/Chase that the wording be changed to "...must have demonstrated excellence in teaching through at least five years at the time the award is presented."
- 8.3 New Award in Nano/Micro Devices: Catherine Fenselau asked if there is interest in developing funding for this possible new award.
- 8.4 Pacifichem Budget Request: Carolyn Ribes reported that we have traditionally supported this effort. Mike Ramsey is in charge of analytical programming at the next meeting, and this should be supported. Previously, \$25,000 was committed to support registration fees and travel for speakers. A Warner/C. Ribes motion to provide up to \$25,000 for Pacifichem passed.
- 8.5 Gordon Conference Funding Request: Catherine Fenselau stated that Bob Kennedy has requested financial support for the Gordon Conference on Analytical Chemistry. This support has already been promised as part of our budget.
- 8.6 Invitation to participate in Middle Atlantic Regional Meeting: Catherine Fenselau noted that we have been invited to participate in this effort, as well

as in regional programming in general. Blount suggested that the Subdivision might possibly act as a go-between to help with chromatography programming. This could also be put out as a call in the newsletter to identify program organizers and the like. Tom Wentzel was also suggested as a good person to interface with Regional organizers.

- 8.7 Roland Hirsch recognized and congratulated Catherine Fenselau and Isaiah Warner for their long-term commitment to the division as Chair and Councilor, respectively.

Minutes respectfully submitted,

John N. Richardson, Secretary, ACS Division of Analytical Chemistry