

Minutes
Division of Analytical Chemistry Executive Committee Meeting
College of Physicians of Philadelphia
Tuesday, August 21, 2012
3:00 PM - 6:00 PM

Attendance: Cindy Larive, Rick Kelly, Michael Early, Michelle Buchanan, Roland Hirsch, Sue Lunte, Thom Rossi, Charlie Wilkins, Michelle Bushey, Pam Mabrouk, Al Ribes, David Koppenaal, Anna Cavinato, Miquela Sena, Dorothy Phillips, Brian Bidlingmeyer, Susan Olesik, Catherine Fenselau, Jonathan Sweedler, Steven Scypinski (guest), Donna Nelson.

1. Call to Order - The meeting was called to order at 3:10 pm EDT
2. Approval of Minutes – Minutes were reviewed. Charlie Wilkins moved to approve. Michelle Buchanan seconded. The minutes were unanimously approved.
3. Outgoing officers recognition -
4. Welcome new officers -
5. Officer Reports
 - 5.1 **Program Chair:** ACS Philadelphia 2012 Program overview (Cindy Larive) – Cindy reported that there are two sessions every day, three today. Some have only light attendance but most are well attended. Overall attendance is down. Being assigned at the Sheraton was a disappointment. Cindy has already been in touch with ACS about location assignments for the next national meeting. ANYL needs to be assigned closer to other divisions that ANYL is co-programming with. Eight sessions are being recorded. The program includes two full days of contributed sessions with over 300 papers presented.
 - 5.2 **Chair:** Strategic Planning (Dave Koppenaal) – The strategic planning meeting took place Sunday morning. Two main topics were addressed broadly: programming and membership/recruiting. For programming, we’re looking at identifying program coordinators 4-5 years out. Also, some of the committees with similar functions will be combined to form fewer committees. The second topic discussed was membership. Membership has been steadily declining. There was discussion about improving recruiting efforts. The tentative title of the new committee will be Member Activities which will include activities such as recruiting but also social events. Pam Mabrouk asked whether it is possible to identify which type of members is terminating their membership. Anna said that it is possible that some of them are affiliate members. Some members may not be ACS members and there is no mechanism in place to track when their membership expires.
 - 5.3 **Chair Elect:** ANYL Reception (Thom Rossi) – Thom provided an update for the reception. There are 65 reservations. The reception is being held at the College of Physicians of Philadelphia. The college is the premier medical museum in the country.
 - 5.4 **Past Chair:** (Sue Lunte) – Sue Lunte reported that the award symposium went well. She also worked on nominations for treasurer and chair elect and councilors.
 - 5.5 **Incoming Past Chair:** Awards (Dave Koppenaal) – Isiah Warner won the national analytical award. There were other national awards as well. Cindy feels it’s important to have the national awards session at the spring meeting, which would make sense for Isiah in New Orleans. National award winners accept their award at the spring meeting and ACS

- pays their way. Division award nominations are due November 1. Dave will review the juries and replace members that are rotating off.
- 5.6 **Incoming Program Chair:** Pittcon 2013 and Spring ACS National Meeting (Thom Rossi) – Thom reported that the Pittcon program is fairly well set. There will be eight organized symposia and four contributed sessions. The deadline for abstracts was August 10. So far only 18 abstracts have been received. Cindy suggested identifying the presidors for the contributed sessions in order to help fill out the sessions with speakers. Spring ACS – we have a preliminary set of symposium chairs identified. The call for papers opened yesterday August 20 and will close October 15. Michelle mentioned that the topic of Food Analysis is of interest to attendees. Some sessions will be co-sponsored with AAPS. For the fall, there is a proposed project regarding chemists with disabilities. It would include a symposium with talks on successful projects and some demos. There could be a workshop or short course also. Cindy suggested approaching NSF about funding this symposium. Al Ribes suggested highlighting strategies and barriers that analytical chemists with disabilities have overcome.
- 5.7 **Secretary** (Anna Cavinato):
- 5.7.1 2012 Election Results – The elections were conducted in June and July along with the subdivision. Again, holding joint elections worked well. The participation statistics were discussed. There was an increase over last year, about 12.5%. Anna clarified that those without email addresses receive a postcard in the mail. She announced the new officers, Susan Olesik (chair elect) and Michelle Bushey (treasurer) and the new/re-elected councilors, Michael Early, Roland Hirsch, and Bonner Denton.
- 5.7.2 ANYL Report Card – Anna shared the Division report card developed by ACS. The card shows a number of statistics over the last 5 or 6 years. Membership has been steadily declining but the rate of decline has slowed down over the last few years. There was a large increase in membership when the students affiliates were incorporated in the society as regular members. Overall ACS membership has had a slight increase. The Financial Year End Balance was reviewed. Spring meeting papers increased and Fall papers decreased in 2011, which is most likely due to location. Anna also reviewed the number of members attending national meetings.
- 5.7.3 Annual Report Review - Anna received comments for the annual report. The comments were very positive and congratulatory.
- 5.7.4 eRoster and Demographic Report – The current membership is 8,474 members which includes 1,000 student members and 542 undergraduates. 2,400 members have only 1 year of service.
- 5.8 **Treasurer:** 2012 Budget and 2013 proposed budget (Al Ribes) – Al reviewed the current budget and the proposed one for 2013. A 5% decrease in 2013 income is proposed along with a 70% decrease in social events, and a 167% increase in newsletter to produce something tangible in light of the 75th anniversary. Increased expenses are to cover 75th anniversary activities. The expected deficit is \$34,000 which is largely because of expected anniversary activities. There was some discussion about getting sponsors to support social events.
- 5.8.1 – **Finance Committee Report** – Miquela reviewed assets in investment, CD and bank accounts. She asked the EC to consider moving some of the money out of the

bank account and into the investment accounts. The bank account balance is approaching \$350,000 and the FDIC only insures up to \$250,000.

- 5.9 **Councilors:** Report from the Spring 2012 ACS Council Meeting and agenda for Philly
- 5.10 **Division Business Office** – Miquela Sena – Miquela reviewed division office activities.
- 6. Subdivision of Chromatography and Separation Science
 - 6.1 **Chairs Report:** Brian Bidlingmeyer – Brian reported for Neil Danielson that the Subdivision has been busy with programming for Pittcon. The Young Investigator Award will be given to Kevin Schug. A line will be added to the plaque stating that the award is sponsored by Agilent “in Memory of Walter Jennings”.

MOTION: Brian moved to accept the modification. The motion was seconded by Cindy. The motion approved unanimously.

There is a person interested in renaming an award in the future. Brian contacted ACS and someone there will approach the donor. The donor will remain anonymous at this time. In regards to award nominations Brian asked about the new rule requiring that nominations be no longer than 12 pages. Brian also mentioned that the information is difficult to find on the website.

- 7. Committee Reports
 - 7.1 **Awards Canvassing:** Thom Rossi – Dave and Sue will assist Thom in finding nominations and encouraging people to nominate others. Some categories don't have enough nominees. Thom will begin working on this next week.
 - 7.2 **Education:** Patricia Mabrouk – no report
 - 7.3 **Nominating:** Sue Lunte (change description on website) – will be combined with awards committee
 - 7.4 **Fundraising:** Dorothy Phillips – no report
 - 7.5 **Graduate Fellowship:** Emily Niemeyer and Paul Edmiston - no report
 - 7.6 **Industrial Liaison:** need to appoint chair. This committee should be absorbed by another committee.
 - 7.7 **Membership:** need to appoint chair – new committee will be formed
 - 7.8 **Newsletter:** Faye Rubinson – the newsletter will now be shorter and more frequent. The latest newsletter is completed and has been posted to the website. A notice has not yet been sent to the members. Notices can be included in the monthly AC emails that are sent out.
 - 7.9 **Publicity:** Dimitri Pappas – no report
 - 7.10 **Undergraduate Awards:** Douglas Beussman – Cindy suggested that undergraduate receiving this award also be given a complimentary membership.
 - 7.11 **ASDL:** Rick Kelly – Rick thanked the division for continuous support. Rick reviewed the statistics. Time spent on the site has increased with 100,000 page views. At least 20% of the views are accessed from division website. Rick also reviewed ASDL activities. Budget proposal for 2013 is \$6,900 of which \$1,200 is for travel. Cindy suggested that ASDL become a committee or part of a committee.
 - 7.12 **Web:** Roland Hirsch – There has been more emphasis on posting items on FB. There is also a plan to include news from regional meetings. The website will be implementing some changes based on discussions at the strategic meeting. Cindy inquired about

changing the format of the website to change it over to a content management system.
Roland currently codes everything manually in HTML.

8. Organization representatives Reports

8.1 **FACSS Delegates:** Bonner Denton and Charles Wilkins – \$7,000 of the ANYL Division FACSS funds have been committed to sponsorship at ScIX 2012 of a symposium on Forensic Chemistry (\$3,500) and a joint symposium with the Royal Society of Chemistry (\$3,500 toward the ANYL Division commitment of \$5,000). Also, registration fees of the FACSS representatives for ScIX 2012 (\$1,000) were committed. This leaves a balance of 3,908.03 in the Division's FACSS account.

8.2 **EAS Delegate:** Brian A. Bidlingmeyer – At Pittcon 2013 DAC would contribute 1,000.

MOTION: *Brian moved to return the 2011 \$1,000 back to EAS to help fund the 2012 meeting. Charlie Wilkins seconded. The motion was unanimously approved.*

9. Old Business - none

10. New Business

10.1 Division Exhibit Booth Display for Pittcon: Miquela Sena – The exhibit booth display needs to be replaced. Miquela reviewed a 6' display option and an 8' display option. The new display would also have the option to include a small LCD screen.

MOTION: *Charlie Wilkins moved to purchase 8' display, Jonathan Sweedler seconded. The motion was unanimously approved.*

10.2 Division 75th anniversary celebration: Roland Hirsch and Cindy Larive – Cindy proposed to hold a special competition for undergraduate and graduate students similar to the one held for the IYC. Funds would have to be set aside for this project. A discussion was held about printing a special edition of the journal for the 75th anniversary. Jonathan clarified that ACS doesn't really publish journals anymore, so it would be difficult. He proposed a series of virtual issues.

10.3 ACS Fellows – Dave announced five fellows were nominated by the Division and only two, Brian and Royce received the recognition. The EC personally recognized Briar who was in attendance. Dave is now planning for the 2013 submissions.

10.4 Joint Editorial with AC Journal – Dave pointed out that discussions are ongoing about holding a special editorial dedicated to the Division at least once a year.

10.5 Committee structure – Dave reiterated that five committees were identified during the strategic planning meeting. These will be further discussed of actual structure and function at the next conference call.

Meeting was adjourned at 7:10 pm.

Minutes respectfully submitted,

Anna G. Cavinato
Secretary, Division of Analytical Chemistry