

MINUTES

Division of Analytical Chemistry, 226th National ACS Meeting
New York, New York
DAC Executive Committee Meeting
Saturday, Sept. 6th 2003, 1:00 – 5:00 pm
Javits Convention Center, Rm. 1A02

Members present: J. Richardson, A. Ribes, S. Petrovic, C. Fenselau, J. Callahan, V. McGuffin, S. Stafford, H. Blount, M. Buchanan, C. Wilkins, D. Pinkston, B. Denton; P. Edmiston, and R. Hirsch; M. Williams and L. Zubitsky, guests.

1. Call to Order: the meeting was called to order at 1:00 pm by David Pinkston; all members of the committee were introduced.
2. Approval of Minutes: the Spring 2003 minutes were approved on a Wilkins/Denton motion.
3. Officer Reports
 - 3.1 Chair: Bonner Denton reported (for Pinkston) on the NY programming. 19 sessions sponsored by the Division will include several focusing on Homeland Defense. There are also 5 co-sponsored sessions.
 - 3.2 Chair-elect: Denton reported on the programming for the Anaheim meeting (Spring 2004). Nanoscale technology will be the focus, with a total of 20 sessions, with 9 additional co-sponsored sessions.
 - 3.3 Secretary: John Richardson reported on the division elections. John Carnahan will be the new Chair-elect, Steven Petrovic will be the new Secretary, Alanah Fitch and Roland Hirsch were elected as Councilors, and Charlie Wilkins will be the Alternate Councilor. Richardson also stressed the need for more efficient balloting, preferably using electronic means.
 - 3.4 Treasurer: Al Ribes (for C. Ribes) reported on the budget. The Division continues to operate in the black through 2003. Highlights discussed are the increased allotment for ACS Registration, as well as a decrease in the Newsletter budget in view of the savings expected with the new electronic newsletter to be initiated in Spring of 2003. A budget surplus of about \$13k is expected for 2003. In light of this surplus, there was discussion about whether to increase the Registration allotment to \$64k to better cover the costs of symposia speakers. A Denton/Fenselau motion to increase the allotment thusly passed unanimously. A Wilkins/Fenselau motion to approve the budget as amended also passed.
 - 3.5 Councilors: Stafford reported that the new fund allotment petition between Local Sections and Divisions passed. An increase in monetary support for divisions is expected, and will build up incrementally. This discussion led to a discussion of collaborating more closely with local sections.
4. Marian Williams from ACS reported on the process involved in potentially moving toward on-line balloting. She reported that this is not a new idea, and that other divisions have looked into the associated by-law considerations. The Inorganic Division has started a pilot project to adopt electronic balloting, and

- their by-law amendments are up for consideration at this meeting. Potential problems include lack of vendors high costs, but several divisions are looking into adopting electronic balloting. A. Ribes has so far found four vendors and has several price quotes from one of these. Ribes will continue to acquire quotes and keep us on track with this project. McGuffin offered that the subdivision might attempt the pilot project in advance of the Division. No by-law revision will be required to join the pilot program. Ribes reported that a full-service approach would cost about \$10k, but it could be done for about \$3500 provided the Division be in charge of distributing and counting any remaining paper ballots.
5. Subdivision of Chromatography and Separations Chemistry: V. McGuffin reported on the Subdivision elections. B. Bidlingmeyer and S. Olesik were re-elected to the Executive Committee, and D. Raynie and S. Wise were elected as new members. She also reported on the Award for Young Investigators in Separation Science, which will be presented at Pittcon beginning in 2005. Agilent Technologies has offered to sponsor the award for at least three years. Awards will be solicited beginning Nov. 1 of this year for the inaugural 2004 award. On a different note, the Subdivision has arranged two half-day symposia for New York. At the Anaheim meeting in Spring 2004, there will be three half-day symposia sponsored by the Subdivision, as well as one joint session jointly sponsored with AGRO. Finally, several Subdivision by-laws changes are being considered. These include electronic submission of abstracts, and changes in the terms of office for Chair and Chair-elect.
 6. Committee Reports:
 - 6.1 Program Planning: Catherine Fenselau reported that the committee is working two meetings ahead and has a list of potential topics for three meetings ahead. Denton was congratulated for keeping so far ahead on the planning and spearheading this effort.
 - 6.2 Awards and Canvassing: Fenselau reported that six awards will be given at the New York Fall 2003 meeting. The Division is sponsoring the Spectrochemical Award this year, but a sponsor must be found immediately to keep the award active. She also has petitioned all judges (54) to suggest potential nominees for awards. She also asked the Executive Committee for potential nominations. Award candidates have also been solicited in the Newsletter.
 - 6.3 Education: Paul Edmiston mentioned that more nominations are needed for the Pfizer Awards. He will be contacting individual department chairs as a means of advertising the program. The program needs to remain active, as Pfizer wants to negotiate support for the program on a yearly basis.
 - 6.4 Financial Planning: Fenselau reported that we have committed to Mike Ramsey \$27,000 for programming at Pacificchem 2005; it is expected that this money will come back into the treasury based on the success of the meeting.
 - 6.5 Graduate Fellowship: R. Dallinger has reported (*in absentia*) that there were 5 nine-month fellowship recipients and 6 summer fellowship recipients in 2003. There were a total of 42 applicants for 2003-04 fellowships. Dallinger and the committee were congratulated for their exemplary work. Blount suggested that electronic submission of applications might be considered.

- 6.6 Membership: Pinkston reported that Jeff Seeley has done an excellent job as membership chair. In summary, a minigrant proposal has been submitted to ACS as a means of increasing retention of first-year members by offering drawings for 30 dinner credit cards for those who renew for a second year. Other ideas are reduced subscription rates for division members for on-line subscriptions for *Anal. Chem.* However, if granted, other divisions might try to get the same benefit for their members, thus eroding ACS publications' fiscal position. The outcome is doubtful for this reason.
- 6.7 Newsletter: A. Ribes reported that a number of newsletters have been delivered to the meeting. The next edition will be the first electronic edition of the newsletter; a grant proposal has been submitted to ACS for \$2000 to develop an email distribution list of active members. The deadline for contributions for the Spring newsletter will be January 1, 2004. Ribes also solicited ideas for interesting recent papers in the field that can be highlighted in the newsletter. A number of copies of the informative newsletter from last year remain, and these will be sent to new members by John Richardson, along with a welcome letter from D. Pinkston.
- 6.8 Webpage: Roland Hirsch reported that he must be re-appointed as page editor. A Denton/Fenselau motion to re-appoint him passed unanimously. The same motion also re-appointed A. Ribes as Newsletter editor. Hirsch mentioned that as a convenience issue, it would be nice to be able to search abstracts on the Division webpage. This would involve conversion of many PDF files. The option of including abstracts from meetings prior to 2000 was also discussed, but this will most likely not be cost-effective. Currently the abstracts are available on the ACS gated website, but are not searchable across all meetings. Another suggestion is electronic submission of award nominations, fellowships, programming suggestions, etc. McGuffin suggested that vignettes of famous analytical chemists be added to the newsletter; Blount suggested that this idea could be initiated as a session with History of Chemistry Division focusing on the "Giants of Analytical Chemistry."
- 6.9 Nominating: Fenselau noted that names of potential candidates for Division office came from very few sources; the Executive Committee should be more helpful in nominating future candidates for officers.
- 6.10 Publicity: no report.
- 6.11 Division Archives: Richardson reported that he is currently collecting documents from various sources to add to the Division Archives. He is also preparing to investigate proper archiving procedures and begin sifting through the documentation he presently has. The ultimate goal is to cull through the material and digitally archive all that is deemed important as a historical record of the Division.
- 6.12 Regional Meeting Coordination: T. Wentzel reported (*in absentia*) that the program is working well; \$5000 was well spent in 2003 toward programming of four symposia at regional meetings, as well as support of travel costs for several outside speakers. To date, \$2000 has been allocated for three

symposia for 2004. There was also discussion of institution of a local meeting liason.

- 6.13 Undergraduate Awards: Howard Dewald brought up (*in absentia*) the question of the appropriateness of the 8-month paper subscription of *Analytical Chemistry* in light of modern electronic access of journals. The committee decided that awarding a certificate plus the 8-month paper subscription should continue.
- 6.14 FACSS Liason: Pinkston noted that we now have 3 FACSS delegates. In 2004 and 2005, we will have 2 delegates.
- 6.15 EAS Liason: Wilkins noted that Don Bly has solicited nominations from the Committee for the EAS Analytical Chemistry Award.
7. Reports from Affiliated Organizations: DAC-FECS: Pinkston noted that Andy Zander, the past liason, has stepped down. Blount noted that the international connection be preserved, and Pinkston canvassed the committee for ideas of a replacement liason; Hirsch suggested that someone in Europe might act as our liason. Is FECS the right organization for affiliation?
8. Old Business
 - 8.1 Award Sponsorship: C. Fenselau reported on the need to obtain award sponsorship for the Spectrochemical Award earlier.
 - 8.2 2002 Technical Division Annual Review: Pinkston congratulated the Division on a fine showing. He also noted that he will take on the task of revising the Officer's Handbook, as this was noted as a needed improvement in the review.
 - 8.3 Should symposium organizers who are not speakers receive free registration? Wilkins felt that the organizers should receive free registration; Fenselau felt that the organizers should be invited to speak, thus circumventing the problem. Therefore, all invited speakers and symposia organizers will receive free registration, at the lowest level possible, beginning Fall 2004. This motion, made by Wilkins and seconded by Denton, passed.
9. New Business
 - 9.1 Kolthoff presentations: Pinkston mentioned that several of last year's Kolthoff awardees did not present in our Division; A. Ribes reported that these people were reimbursed for their travel expenses. It must be made clear in the future that all awardees must present in the Division poster session.
 - 9.2 Mentoring Program: Pinkston noted that underrepresented minorities are encouraged to become more active in leadership roles in ACS. Blount suggested that Cynthia Larive be consulted as Education Chair to coordinate our division's efforts in this area.
 - 9.3 Denton suggested increasing the per diem for certain officers (i.e., Chair-elect) to four nights for all division officers, with that of the Chair being increased to six nights. A Hirsch/Wilkins motion to this effect passed unanimously.
 - 9.4 On a Hirsch/Buchanan motion, the following was passed: "Whereas the journal *Analytical Chemistry* has achieved its 75th year of publication, and represents the best of the science of analytical chemistry, it is moved that the Division of Analytical Chemistry congratulate the editors and staff of the

Journal on reaching this significant milestone.” A letter of congratulations mentioning the motion will be drafted by Richardson and sent to the staff of *Analytical Chemistry*. It was also passed that appreciation be given to John Richardson, outgoing Secretary, Catherine Fenselau, Past Chair, and David Pinkston, Chair, for their exemplary service to the division.

9.5 On a Hirsch/Buchanan motion, the meeting was adjourned at 4:40 pm.

Minutes respectfully submitted,

John N. Richardson,
Secretary, ACS Division of Analytical Chemistry