

MINUTES

Division of Analytical Chemistry, 232nd National ACS Meeting
San Francisco, CA
ANYL Executive Committee Meeting
Saturday, Sept. 9, 2006, 1:00 – 5:00 pm
Moscone Convention Center, Room 123

Members present: Brian Bidlingmeyer, John Callahan, Rich Dallinger, Chris Enke, Catherine Fenselau, Alanah Fitch, Roland Hirsch, Ted Kuwana, Laurie Locascio, Steven Petrovic, Victor Rhyzov, Al Ribes, Isiah Warner, Elizabeth Zubritzky.

1. Call to Order: The meeting was called to order by Chris Enke around 1 pm. Chris introduced the meeting by noting that there was a strategic planning meeting prior to the Executive Committee (EC) meeting. Chris iterated that items discussed during the strategic planning meeting would be voted upon during the EC meeting.
2. Approval of Minutes: The Spring 2006 minutes were approved.
3. Officer Reports:
 - 3.1. Chair: Chris Enke provided a programming overview of the symposia arranged by the awardees (Neil Kelleher, Joe Wang, Alanah Fitch, Ted Becker, Andy Ewing, and Mary Wirth). Neil was unable to organize a symposium and Ted was able to organize a half-day symposium, so Neil is leading off with his talk on Sunday afternoon and Ted follows right after Neil.
 - 3.1.1. Chris also reminded the committee about the all day symposium on Monday in remembrance of Ted Williams, which was organized by Paul Edmiston. Ted's wife, Yvonne, and possibly both of Ted's daughters will be at the meeting as guests of the Division. There was some discussion regarding the problem of Ted's symposium overlapping with the Percy Julian symposium. Chris was a bit upset with this scheduling conflict considering that the Percy Julian symposium was scheduled much too late and there was no opportunity to coordinate the scheduling of these two events.
 - 3.1.2. The symposia labeled Analytical Approaches are all volunteered oral papers. So we have a bunch of volunteered papers. Unfortunately, most of the speakers that will be speaking later in the week will be speaking mainly to each other. On the other hand, Isiah pointed out that Monday and Tuesday is packed with activities.
 - 3.2. Chair-Elect: Laurie Locascio started with the Division's decision not to have a presence at the Chicago ACS meeting in Spring 2007 but with limited programming at Pittcon, which will also be at Chicago in Spring 2007. There are four topic areas, which will be addressed as symposia on Sunday evening, Monday morning, Tuesday evening and Wednesday morning at Pittcon. There are also talks scheduled by the Division at various contributed sessions at Pittcon.
 - 3.2.1. Laurie's work with Pittcon (planning, etc.) has gone quite smoothly. Feedback for the four organized symposia has been good, as ACS is strong with multidisciplinary topics and global topics. We also have two teaching sessions: Teaching Analytical Chemistry at the Boundaries and Success Strategies for Undergraduate Research. We have received more than 150 abstracts.
 - 3.2.2. For Boston (Fall 2007), we've submitted an Innovative Projects Fund grant proposal for \$7500 entitled "Integrative Programming - Strengthening the Analytical Presence at the National Meeting, Fall 2007". The goal of this proposal is to to develop and implement a strategic plan for our division; to greatly improve our co-programming efforts with other ACS subdivisions so that this becomes a major part of our annual programming plan; and to invite participation from other analytical conferences and associations to integrate their membership either wholly or partially into our fall meeting plan. Laurie will be talking to a number of people at the San Francisco meeting with regards to strengthening our programming/co-programming efforts.
 - 3.2.3. Laurie brought up the issue about the potential weakening of ANYL in the eyes of the ACS due to our move to Pittcon. Laurie assured us that we have been getting a good response from ACS and may even have future ACS meetings centered around an analytical chemistry theme. Also, Pittcon has

- approached ANYL to remain at future Pittcon meetings. We're also looking for more co-programming opportunities at the Boston meeting.
- 3.3. Secretary: Steven Petrovic described the 2006 ANYL election. We had a successful second electronic election with Campus-Vote.com with approximately the same turnout as last year (1332 of 10292 members (12.9% of membership) versus 1327 of 10581 members (12.5% of membership) in 2005). The elected candidates were Dr. Isiah Warner as Chair-Elect, Dr. Al Ribes as Treasurer, Dr. Roland Hirsch and Dr. Alanah Fitch were re-elected as Councilors, and Dr. Bonner Denton will serve as an Alternate Councilor. Most of the voter responses were positive regarding the conversion from paper to electronic balloting. Any constructive criticism revolved around the need for more information about the candidates.
 - 3.3.1. Electronic balloting, along with support for programming at Regional Meetings, was the basis of our application for a 2006 ChemLuminary award. We were informed by ACS about being a finalist for a ChemLuminary award.
 - 3.4. Treasurer: Al Ribes presented the report and asked that the budget for 2007 be approved. The following items were discussed.
 - 3.4.1. Al mentioned that he did transfer \$20,000 of Division funds to the investment pool.
 - 3.4.2. Catherine asked if Pfizer had cancelled funding for the Pfizer Travel Grants. Al said that Pfizer prefers to handle the money for travel grants themselves.
 - 3.4.3. Chris asked Al how much money would be saved if we converted hard copy distribution of the Division newsletter to completely electronic distribution. (Currently, one of the two newsletters is distribution in hard copy form). Al said that would save the Division about \$12,000.
 - 3.4.4. Catherine about the Division commitment to the Gordon Conference (GRC). Al didn't receive anything about the GRC. Proposal for Divisional support of various GRC's should be coming in the spring. Microfluidic and Analytical GRC has expressed interest to Laurie about support from ANYL. John mentioned that it sounds like we aren't getting enough recognition for our support of GRC based on responses in the strategic planning questionnaire.
 - 3.4.5. Projected income has dropped \$30,000. Al explained that we have lost sponsors for Division awards. Bonner's task force (for Division sponsorship) has not completed its task and we don't have money to replace lost award sponsors. Therefore, we are reducing Division awards to \$2500 per award starting in 2007. Also, allocation from ACS is going down because we are not going to be at the Spring 207ACS meeting. Al estimates \$3500 less in Division budget due to ACS allocation.
 - 3.4.5.1. Estimate that a 12 session program with 400 attendees would bring \$6,000 to Division. Allocation from ACS also depends on poster session attendance, etc.
 - 3.4.6. Al estimates that guest registration income will decrease and that there will be an increase in the budget on possible audio-visual equipment based on webcast possibility. Webcasts are still an uncertainty but Laurie would like to keep this item in the budget.
 - 3.4.7. Catherine motioned to approve the 2007 budget. John seconded. Motion passed.
 - 3.5. Councilors: Alanah presented a short report on the Divisional Councilor Caucus. Most of the time was spent discussing the voting distribution between local section and divisional councilors with no real recommendations made.
 - 3.6. Subdivision of Chromatography and Separations Chemistry: Brian Bidlingmeyer presented the Subdivision report. Main points:
 - 3.6.1. Programming for the San Francisco meeting were published in the Summer 2006 Division Newsletter. There is no programming activity going on for Pittcon, and there a list of topics for the Fall 2007 meeting in Boston.
 - 3.6.2. The results of the recent Subdivision election were reported. Brian reported that the voter turnout for the Subdivision election was 1.2%! The Subdivision election process was in a hybrid format (paper ballots but candidate information was on the website) and Brian would like the Subdivision to use Campus-Vote.com like the Division does. Steve mentioned to Brian that Robert Stevenson had contacted Steve twice previously about electronic elections. Although Steve had e-mailed Robert with the details twice before, Steve was unaware of any followup activities regarding electronic elections for the Subdivision.
 - 3.6.2.1. Problems with ACS Membership: Brian said that there are people that are on the Subdivision membership roster that actually were not Subdivision members. Subdivision is currently working with ACS to resolve this problem.

- 3.6.2.2. Bob Stevenson was re-elected as Subdivision Secretary and John Dolan and David Pinkston were elected to serve on the Subdivision Executive Committee.
- 3.6.3. We are approaching the 25th anniversary of the Subdivision. The first Subdivision was 1983-1984. The Subdivision Executive Committee wants to recognize this achievement at one of the upcoming meetings, and wants to contact some of the people involved in the early activities of the Subdivision. The Subdivision working group wants to solicit ideas regarding programming themes, etc.
- 3.6.4. Brian reiterated the need for nominees for the Subdivision Young Investigator Award. The Subdivision working group was unsuccessful in locating nominees.

4. Committee Reports

- 4.1. Awards and Canvassing: Before John Callahan presented the report, Al Ribes mentioned that John Richardson dug up information regarding the history of the Division award sponsors.
 - 4.1.1. Chemical Instrumentation Award: Dow Chemical has been continuously sponsoring the award since 1983. Therefore, the 25th anniversary of award sponsorship is approaching. Al is looking for programming ideas from the Division and from Dow Chemical.
 - 4.1.2. The Electrochemical Award: Cole-Parmer has been sponsoring this award since 2002.
 - 4.1.3. There have been some problems with acknowledgment of sponsors for Division award symposia. Chris mentioned that at the San Francisco meeting, in order to help address these past oversights, the following is being distributed at the Division symposia:
 - 4.1.3.1. Paper copies of the Summer 2006 Division newsletter with the awardees in it.
 - 4.1.3.2. Two-page printed color copies with all the awardees and their sponsors.
 - 4.1.3.3. A seven slide Powerpoint presentation that will precede every Division symposium, which recognizes the sponsors of these awards.
 - 4.1.4. Al suggested that National ACS provide a mechanism to remind the Division Program Chair about such sponsors so their contributions are not forgotten.
 - 4.1.5. Findeis Award: Philip Morris has been continuously supporting this award since 1996.
 - 4.1.6. John finished the report: there was a full slate of award nominees. We are a bit slim on service and division teaching awards with respect to nominees.
- 4.2. Education: Steve presented Cindy Larive's report. The report mentioned that applications for the Kolthoff Award are up significantly from 2004 and 2005. The Committee received 24 applications compared to 7 and 10 in previous years and attributes that to increased advertising. Also, Sapna Deo has offered to organize an education-related symposium for the Fall 2007 meeting that is tentatively entitled, "Interdisciplinary Chemistry Programs". The symposium would highlight programs that include biochemistry/nanotechnology/chemical biology/forensics fields and the significance of this education. Joint sponsorship for this symposium would be sought from the Education Division and by other Technical Divisions represented by symposium speakers.
- 4.3. Financial Planning: John Callahan is slowly getting letters out to potential donors regarding sponsorship of the Division per Bonner's suggestion. John suggested that this position be permanently staffed by someone more qualified than the Past Chair, since it is a specialized position that pertains to the long-term strategy of the Division.
- 4.4. Graduate Fellowship: The report from the Graduate Fellowship Committee was presented by Rich Dallinger. The committee awarded eight graduate fellowships: four nine-month and four summer fellowships. The report listed the nine-month and summer fellowship recipients and the breakdown of the number of male and female applicants and award recipients. The number of applications has dropped a little but not more than normal statistical fluctuations. The Graduate Fellowship Committee awarded their 400th fellowship. Chris suggested the possibility of creating a symposium with Graduate Fellowship winners. Rich recalled two similar symposia that were done earlier. Chris thought it would be a good thing to do, and Laurie suggested that it would be a good idea for the Fall 2007 meeting in Boston.
- 4.5. Newsletter: Victor Rhyzov provided the report. The Summer 2006 newsletter was published in paper and electronic format. Al suggested that strategic planning session and other reference information be published in 2007 in an extra large newsletter. Roland reminded the Executive Committee that 2008 is the 70th anniversary of the Division. It was suggested that a large newsletter coincide with the 70th anniversary of the Division.
- 4.6. Nominating: John Callahan indicated we had a full slate of candidates and a successful election.

- 4.7. Pfizer Graduate Travel Awards: Steve Petrovic presented Paul Edmiston's report. Paul said Pfizer has continued support and likely it will be up for renewal this spring. He said that for the ACS/Pittcon meeting in the spring we have fourteen applicants, a record number. The pool of applicants is significantly stronger as well – Pfizer is pleased! Paul suggests that the record number of applicants could be a result of either the popularity of Pittcon or the coincidence of the Pfizer and abstract application deadlines. Paul needs a way to ensure that spring applicants are in the ACS program, not Pittcon's. Paul will call upon Laurie to provide this information.
- 4.8. Publicity: No report, but Chris mentioned that there was the need to have committee chairs for committees such as Publicity, etc. represented at the Executive Committee meeting.
- 4.9. Regional Meetings: The Regional Meeting Chair, Tom Wenzel, just stepped down. Nadja Cech at UNC-Greensboro has replaced Tom.
- 4.10. Undergraduate Awards: No report was presented although Liz Zubritzky mentioned that the October 1, 2006 issue of Analytical Chemistry will have a "shoutout" of Undergraduate Award winners.

John motioned to approve the committee reports and Laurie seconded. The motion was approved.

5. Reports from Affiliated Societies: No report.

6. Old Business

6.1. No old business

7. New Business

7.1. Scheduling Executive Committee Meeting in the Spring. Questions arose regarding whether the meeting should be at Pittcon or at ACS meeting in Chicago. After some discussion about the logistics of the meeting, **Laurie motioned that both the Spring 2007 Long Range Planning and Executive Committee meeting be held at Pittcon.** John seconded. Motion was approved.

7.2. Should we hire an ACS program coordinator? This item is part of the Division's strategic planning initiative. John said that one issue with regards to Division strategic planning is the restructuring of Division governance and operations. One of the suggestions was that the Division would benefit greatly by staff assistance regarding clerical tasks needed for ACS program entry. One example in the past would have been Bonner Denton's secretary. Two possibilities to obtain staff: One, go to the ACS directly and make the case for staff (based on discussions with John Katz), and two, have the Division directly investigate and pay for divisional staff support. Chris mentioned that based on the learning curve of OASYS, there is a lot of wasted time.

7.2.1. One concern about accepting any offers from ACS for OASYS clerical help is that at the same time, similar work is being done with other divisions. Can the Division be assured of proper help? Concerns were expressed that unless that staff person is dedicated to ANYL, then during this chaotic time, there may be problems with adequately serving the Division's needs.

7.2.1.1. **Laurie motioned that we ask ACS if they can provide a dedicated staff member to work with ANYL for conference coordination within 2 months and if not, we identify alternative staff personnel.** Roland seconded. Motion approved.

7.2.1.2. **John motioned that in the event of alternative staffing personnel, we should approve this budgetary item by email or phone.** Motion seconded and approved.

7.3. Chris raised the possibility of other organizations (e.g. EAS, FACSS, etc.) to co-program with the Division. Roland suggested that we could more fully benefit from co-sponsorship with more specific organizations (e.g. American Society for Microbiology). In this case, the ACS would be happy because it would bring in an organization outside of chemistry and still focus on the chemical aspect of problems encountered in other fields. Alanah suggested that clay mineralogists would be interested in such co-sponsorship opportunities. Chris indicated that profit sharing agreements would have to be worked out well in advance.

7.4. Spring 2008 – Both ACS and Pittcon would like us to participate. Chris thinks we should leave our options open. Alanah asked about the timing of the planning cycle. Chris said we could wait but we're on a very short time cycle. Laurie discussed how to measure success at such meetings. She mentioned the possibility of using the number of abstracts as a metric of success, or we could poll our members. There is the possibility of minimal programming at ACS in Spring 2008. Roland suggested that we

can't really afford to wait until the next meeting to make such a decision. **Roland motioned that division officers be authorized to negotiate with Pittcon over potential Division programming at Pittcon 2008.** John and Alanah seconded. Motion passed. Roland does think that we should leave our options open for programming at ACS in Spring 2008 because plans to do more thematic programming at ACS meetings could involve ANYL.

- 7.4.1. Laurie mentioned that the Analytical Sciences Digital Library (ASDL) is having a booth at Pittcon to publicize ANYL/ASDL. The Division may consider sharing some of the cost with ASDL.
- 7.5. Actionable Items from the ANYL Strategic Planning Session. John Callahan reported on this session to those who did not attend. On September 8, the Division looked at a case for change: Why we might want to change, where to go, how to get there, and possible barriers. We developed four strategies. One, improved communication among members and to the public. The Division wants to focus on a more dynamic website and provide information to members. Two, the Division wants to enhance relationships and partnerships (with industry in particular) and tie this into expansion of professional development. Currently, our industrial members don't feel as connected to the Division. Three, the Division wants to develop a richer mix of members, programmatic activities and other offerings. Here, we can increase diversity among members and offer enhanced programming. Four, in order to support the first three strategies, the Division would like to restructure Division governance. Currently, there is too much responsibility placed on too few members and we need to do a better job of bringing people into the community and support the chairs from the standpoint of program management. This could be done by creating a Program Chair position where the Chair would have an additional year to focus solely on programming. The Division needs to look at the Division bylaws to achieve such changes.
 - 7.5.1. Action Item for Strategy #4: **A motion was made to authorize John Callahan to put together a committee to look into restructuring Division governance and to report by the Spring meeting.** The motion was seconded and passed.
 - 7.5.2. Action Item for Strategy #1: The Division currently has only one subdivision (Separations) and that possibly other emerging areas in Analytical Chemistry are not receiving enough attention (NMR, mass spec, etc.) There was a discussion that about the reasons behind forming the Separations subdivision. Twenty-five years ago, chromatography was an emerging technology with many practitioners that weren't analytical chemists. It was proposed to the Division that a Separations subdivision could do a better job of representing the field, and attract more members to the Division. The overall diversity of the Division was seen as both a negative and a positive, and some were worried about the "splintering" of the Division. **John Callahan motioned that a committee be created to gauge interest and identify key areas and structures for subdivision groups.** Alanah seconded. Motion passed. During strategic planning, Chris Enke, Brian Bidlingmeyer, Ted Kuwana, another spectroscopist and another representative from industry were identified as potential committee members.
 - 7.5.3. Second Action Item for Strategy #1: To develop an expanded web presence. To this end, Chris reminded the Executive Committee that ANYL has been working with ASDL to develop a plan for becoming a host for them. ANYL is about to fund a transition period for ASDL which will give them funds through October 2008 and include money to incorporate both the ANYL and ASDL website in a coordinated and collaborative way. A two-tier structure was proposed such that the public has access to the ASDL material (since it was NSF funded), but also establish a community interaction site for Division members only, since it will contain information specific to Division members. The timeline is such that a prototype of the ANYL/ASDL website would be available by Pittcon 2007, and a working website by Pittcon 2008. **John motioned that a web committee be created, which will manage the integration of the website between ASDL and ANYL, which includes but is not limited to the ANYL Newsletter Editor, Publicity Chair, Webmaster, ASDL Managing Director, and the Division Secretary (as ex-officio member).** Motion was seconded by Laurie. Motion approved.
 - 7.5.3.1. Currently, members of this committee are Victor Rhyzov, Carol Korzeniewski, Ted Kuwana and/or Cindy Larive, Roland Hirsch, and Steven Petrovic. It was also suggested by the committee that Joshua Coon also be a member of this committee based on his interest.
 - 7.5.4. Action Item for Strategy #2: Al mentioned forming a taskforce for certain initiatives from the strategic planning session. One initiative was to develop minicourses to be based on whatever content was offered at the meetings and to offer them online after the meetings. Another team would look at how to better serve underserved constituencies such as international members and industrial members. After a lively discussion on potential members for these and other analytically and non-

analytically oriented committees discussed at the strategic planning meeting, **John motioned that we reconvene the working group for strategic action item #2, refine the list of tasks, and come up with committees to address those tasks and report back to the EC in Spring 2007 at Pittcon.** Laurie seconded and motion passed.

- 7.5.5. Action Item for Strategy #3: Establishing a Technical Program Committee to work with the Program Chair in order to address tasks such as developing new ideas for programming, workshops for industry, etc. **Laurie motioned that a Technical Program Committee be created to advise the program chair.** Catherine seconded. Motion passed.
- 7.5.6. **Laurie also motioned to establish a Young Analytical Chemist Committee (YACC) where the YACC Chair could participate in the Executive Committee meeting.** Alanah seconded. Motion passed.
 - 7.5.6.1. This committee would be expected to identify the tools that young analytical chemists would need in the future. Hopefully, this would help draw younger analytical chemists into the Division so that they can become more involved.
- 7.5.7. **John motioned to discuss Annual Reviews of Analytical Chemistry offer in a combination phone conference/e-mail round robin within the next month.** Alanah seconded. Motion passed.
- 7.5.8. P2C2 and Division Summit. John suggested that Isiah should go to P2C2. **Catherine motioned that Chris, Isiah, John and Laurie attend the Division summit in November 2006.** John seconded. Motion passed.
- 7.5.9. **Roland motioned to thank Chris for his service and hard work for the Division over the past year.** John seconded. Motion passed.

8. The meeting was adjourned at 5:23 pm.

Minutes respectfully submitted,

Steven C. Petrovic,
Secretary, ACS Division of Analytical Chemistry